



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS
• Name of the Head of the institution	Dr. B. B. Kamble
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02266992024
• Mobile No:	9699213676
• Registered e-mail	shrichinaicollege_1963@yahoo.co.in
• Alternate e-mail	chinaicollege@gmail.com
• Address	Dr.S.Radhakrishnan Marg., Andheri (East)
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400069
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Prof. Subhash S. Darole				
• Phone No.	02266992024				
• Alternate phone No.	9869253086				
• Mobile	9869253086				
• IQAC e-mail address	ssdarole67@gmail.com				
• Alternate e-mail address	chinaicollege@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.chinaicollege.in/wp-content/uploads/2023/02/AQAR-2019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.chinaicollege.in/wp-content/uploads/2023/02/Acadamic-Year-2020-2021-Chinai-College.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80	2004	08/01/2004	07/01/2009
Cycle 2	B	2.21	2016	19/02/2016	18/02/2021
6. Date of Establishment of IQAC			01/02/2004		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	00	00	00	00	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1) IQAC analysed feedback from students, teachers, and alumni collected online.	
2) As per the University of Mumbai directives, all the examinations were conducted in an online mode. Since this was the first time students were to attempt this pattern of examination, the College conducted orientation sessions and mock examinations to give a hands-on training to the students.	
3) The entire admission procedure, including document submission and verification of documents, was made available to students online.	
4) Student centric webinars and certificate courses were organized with the objective of enhancing students' skill development and employability	
5) Staff are encouraged to pursue higher education, research and skill development.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Implementation of the academic activity calendar and the teaching plan to ensure the smooth functioning of the teaching learning program.	To ensure that academic activities operate well, a teaching plan and an academic activity calendar are created at the beginning of the year.
Curricular: Communicate to stakeholders about the most recent syllabus for all programs.	All stakeholders have received updated program syllabi through the college. web-site. For easy access by everyone involved, the program outcomes, course objectives, and course outcomes have been uploaded on the college website.
Teaching-Learning and Evaluation: Improve arrangements to ensure that teaching-learning programs are carried out effectively.	Increased use of ICT Tools and software such as video lectures, documentaries and Quiz. Delivering lectures, faculties use self designed power point presentations. Providing e-books, simplified notes, and other learning material to the students.
Students are encouraged to undertake surveys, interviews, and collection of data to facilitate adequate exposure to contemporary developments in those areas. Advanced learners are encouraged to do more intensive study.	Final year students of B.M.S., B.Com. (Banking & Insurance), B.Com. (Accounting & Finance), B.Com. (Financial Market) undertake project work
Student Support and Progression: Development of an effective method for using student feedback to improve quality.	Feedback is taken online from the students, analysed by I.Q.A.C. and corrective steps are taken in that direction.
Efforts to improve pass percentage.	Organizing guidance and remedial lectures for academically weaker students.
Having a paperless system where the use of paper will be reduced significantly or eliminated to	The entire admission process, submission of documents, was made available to the students

save costs, make information and knowledge exchange easier, save space, provide better security of information and reduce environmental impact.	in an online mode.				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>IQAC</td> <td>23/12/2021</td> </tr> </tbody> </table>		Name	Date of meeting(s)	IQAC	23/12/2021
Name	Date of meeting(s)				
IQAC	23/12/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>14/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2021	14/02/2022
Year	Date of Submission				
2021	14/02/2022				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					
Extended Profile					
1. Programme					

1.1	05
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1203
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	490
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	378
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	15
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	9
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7434898
4.3 Total number of computers on campus for academic purposes	57

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Shri Chinai College of Commerce and Economics is affiliated with the University of Mumbai. The institute has developed a structured and effective implementation of the curriculum through various means. At the beginning of the academic year, our college prepared the academic calendar, and all of the teachers created lesson plans to aid in the delivery of the curriculum. The college principal meets with the faculty to discuss strategies for implementing the curriculum successfully. Before the teaching-learning process begins, all teachers distribute the syllabus for their particular subjects to students. Teachers discuss course objectives, teaching methods, and evaluation methods. Students have full access to the syllabus files, which are kept by department heads. The Academic Year 2020-21 necessitated rising to the challenge of curriculum delivery through online platforms. The process included online lectures, technologically advanced systems, digital tools and information, seamless and integrated upgrading of online learning platforms, and information dissemination through digital mediums. It also enabled seamless virtual classrooms through Google Meet with distinct faculty and students. Apart from the virtual classroom, student-centric webinars and seminars organised. Our website is constantly being updated with information about courses, syllabus, focused on

students activities, and a vibrant and digitally improved Students Corner. IQAC takes an undertaking of syllabus completion from the teachers during the end of each academic term. IQAC plans to examine the effectiveness of curriculum delivery through student feedback. The feedback is provided online.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar refers to a framework by which the college establishes significant dates that guide a large portion of its daily operations. It provides information for planning and creating documentation for students, professors, departments. The academic calendar is prepared by I.Q.A.C. in collaboration with the Principal and Department Heads at the beginning of the academic year after the University of Mumbai circulates a circular outlining the arrangement of terms for various programmes and the tentative dates of the examination. The students are apprised of the academic calendar at the beginning of the academic session and same is uploaded on the college website. The academic calendar lays out the entire planning for the academic year, which includes:

- Term dates
- Admission schedules
- Class start dates
- Co-Curricular & Extra-curricular Activities schedules
- Examination schedules

The timetables for the regular and ATKT Exam

Special guidance and remedial lectures are provided to ensure that the pass percentage is at its maximum.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.chinaicollege.in/wp-content/uploads/2023/02/Acadamic-Year-2020-2021-Chinai-College.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

- The Institution provides courses that address cross-cutting topics such as professional ethics, gender, human values, the environment, and sustainability.
- Students learn professional ethics through engaging in sound business correspondence. They learn effective communication skills, workplace personal integrity, business ethics, computer ethics, corporate governance, effective individual behaviour, personality, and attitude.
- Students receive exposure to the ideas of group dynamics, organisational power and politics, and organisational culture

through professional ethics. They have the ability to manage stress and conflict in contemporary society.

- The students are acquainted with several business laws, such as The Indian Contract Act, The Negotiable Instruments Act, Indian Companies Act, Indian Partnership Act, Consumer Protection Act, Competition, and Intellectual Property rights, the Sale of Goods Act, and the Information Technology Act
- Students are encouraged to acquire and uphold financial ethics and integrity in their careers. As a result, students can take an auditing study.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

275

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.chinaicollege.in/wp-content/uploads/2023/05/feedback-chinaicollege-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2700

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

184

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The first step in assessing students' learning levels is to identify and classify them based on their learning abilities. To do this, the College takes the following steps: The information submitted by students at the time of admission to courses helps to assess the student's ability to learn. Students with learning disabilities provide certificates at the time of admission for concessions as per university rules. This is one of the ways to identify students with learning disabilities. Similarly, students with exceptional merit, university rank, medals, or awards can be a way to identify advanced learners. During the student mentoring program, faculty members can identify students with slow or advanced learning abilities based on student-teacher interactions. Online observation, interactive sessions, group discussions, debates, presentations and regular online class tests/assignments are some other ways that can be used during lectures to identify slow or advanced learners.

Once these students were identified, the following steps were taken:

The information was shared further with the relevant subject teachers to help them prepare for effective ways to deliver classes specifically to these students without discrimination. For slow learners, remedial lectures were held regularly to clarify doubts

and simplify concepts previously taught in regular lectures Teacher mentoring sessions were held regularly and students were encouraged to discuss academic problems and actions to solve these problems were suggested.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1203	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution enhances learning in a variety of ways, e.g. through experiential learning, participatory learning and problem-solving approaches. . 1. Students participated in the Wings to vision Maths quiz competition conducted online, for which they were trained to prepare business plans. 2. Through the Department of lifelong learning and Extension (DLLE), students participate in several welfare-based activities and learn through experience.

Annual Quality Assurance Report of SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS Pandemic Problem solving methodologies: 1. During class, academic concepts are conveyed by assigning industry-based cases to different teams of students. The case study method improves students' analytical and problem-solving skills. 2. Additionally, students also pick up problem-solving skills by participating in various activities.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers use ICT enabled tools in order to optimize the learning process. The institution is equipped with, 4 ICT Classrooms, 1 Computer Labs and 40 computer systems enabled with operating systems. The ICT tools and resources used by the Institution are as follows: 1. Platforms such as Google Meet 2. Google platform. 3. Online quizzes on softwares. 4. Youtube videos for educational purpose. The E-resources and techniques used by the Institution are as follows: 1. Webinars/ guest lectures on academic topics conducted on platforms such as Google Meet 2. Linking Google Meet with Youtube for better exposure to students and recorded videos for future reference purpose.

Annual Quality Assurance Report of SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS Online classroom performance assessment conducted using Google forms and examination software for vigilance during exams and assessment of answers and result analysis.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

119

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The transparency in our Internal Assessment mechanism is evident through the following: Tentative Internal examination schedules were displayed in the academic calendar of the college right in the beginning of the academic year. Besides this, the time-table of the examinations were given wide publicity through display on college website. The paper pattern and module wise distribution of the marks were announced by the individual subject teachers in the beginning of the term and a week prior to the examination. During the pandemic the entire mode of teaching, examinations and assessment was online through platforms such as Google meet and Examination software from authorised appointed vendor. The teachers were trained to use the examination software efficiently and training was imparted to students for complete clarity about working of the software. Instruction manual related to managing technical aspects such as usage of software and devices used to appear for the exam. was posted on college website. A demo session was announced and conducted several times to get them used to the exam process. Notices related to examination rules and regulations, were uploaded on college website and also conveyed to students during orientations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute ensures smooth conduct of the examination. The examination committee conducted several meetings online periodically to discuss all the examination related matters.

Annual Quality Assurance Report of

SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS Mid-semester test took place and results were declared with utmost timeliness and accuracy. Remedial and doubt solving session were conducted regularly. The regulations, curricula and syllabi of all the programmes offered by the college were made available on the Institute and the affiliated University websites. The regulations contained the examination details. During the Orientation program, students were updated about the attendance requirements as well as the passing criteria and the grading systems for the internal assessments. Whenever the students were in doubt, they were encouraged to clarify them by discussing with the teachers.

Besides the regular examinations, to facilitate continuous internal evaluation of the students, teachers undertake subject wise internal tests, Vivas and presentations, projects, assignments (wherever possible). The college ensures transparency and integrity in its examination procedures. The examination software automatically generates result based on the correct answers specified by the respective subject teachers. The software generated results are again verified by the examination committee member. We follow the principle of double verification and this ensures an error free evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.chinaicollege.in/examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

B.Com -The programme has built a strong foundation of Commerce and Management based concepts.

B.M.S. -Enhancement of managerial skills and specialization in managerial aspects of Finance, Marketing.

B.Com. (Accounting & Finance)-Attainment of Industry relevant knowledge and applicability in field of Finance and

Accounting.

B.Com. (Banking & Insurance) – The programme builds a knowledge pool of banking industry-based concepts and the current trends in the banking industry.

B.Com. (Financial Markets)–Students understand the functioning of the capital markets and basics of various financial investment options.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.chinaicollege.in/wp-content/uploads/2022/08/Chinai-college-PO-PSO-CO.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution. ? Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well explained and displayed through Institute website and Awareness of COs, POs and PSOs is conveyed to students by the faculties at the beginning of the semester and through the orientation program. ? The institution follows the syllabus of the affiliated university for all of its subjects. It ensures the completion of the said syllabi through a lesson plan that is also given to the students at the beginning of the academic session. In coordination with the heads of departments, the authority monitors the implementation of the assigned curricula and their timely completion. The final result of the course is evaluated based on the performance of the students, which will be analysed at the end of each semester exam. ? The goal of the POs is determined for the current academic year based on the academic performance of the previous year. The course results of the individual courses are evaluated taking into account the student's performance in the internal and university examinations. Attainment levels are measured by the actual percentage of students passing the final exams. As the PO's target levels are met, higher attainment levels are set for the next academic year to encourage continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

362

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.chinaicollege.in/wp-content/uploads/2023/04/sss2020-2021-updated-chinai-college-min.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Department of Lifelong Learning and Extension (DLLE) earlier known as the Department of Adult and Continuing Education and Extension was established on October 12, 1978. The objective of DLLE is to promote meaningful and long-term relationship between universities and the community. Since 1994, DLLE has been recognized as a statutory Department of the University of Mumbai. Shri Chinai College of Commerce & Economics has commenced DLLE in the year 2013-14. College is successfully executing two extension programs of DLLE i.e. Career Project (CP) since 2013-14 and Status of Women in the Society (SWS) have been embraced in the year 2020-21. The process of inculcating social consciousness amongst students is linked to self-awareness and the field experience which collectively helps the students to build social sensitivity. The aim behind selecting Career Project (CP) is to create self-awareness amongst our students about a career in-depth particularly if s/he aspires to

take it up. The objective behind selecting Status of Women in the Society (SWS) is to make students conscious of women's status in our society. There are many competitions at the Udaan event such as street play, poster making, elocution and powada competitions. This festival encourages the development of skills and teamwork among students.

File Description	Documents
Paste link for additional information	https://www.chinaicollege.in/dlle/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

72

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching - learning. viz., classrooms, laboratories, computing equipment etc.

The college always endeavors to provide quality education to the students. Keeping this in mind the college has updated various infrastructure facilities within the college premises. In order to provide quality education to the students. The staffrooms have been made air conditioned. CCTV has been installed throughout the college premises.

CLASSROOMS:

There are 18 classrooms. 5 out of 18 classrooms have a capacity of 100-120 students and remaining 13 classrooms have a capacity of 60-65 students. 5 classrooms are also enabled with white board and marker facility. Owing to the pandemic, lectures were conducted in online mode. Teachers were visiting the college and conducting online lectures from the college premises on a rotational basis as recommended by the State Government and University of Mumbai.

SEMINAR HALLS:

The auditorium is located on the first floor of the college building. It is owned by the governing body and available as and when required. It is fully air conditioned with a capacity of 181 seats. It is equipped with projector and sound system.

TECHNOLOGY ENABLED LEARNING SPACES:

- Location : Ground floor
- Usage : Practical lectures of computer systems and Applications (T.Y.B.Com) and S.F.C programmes.

This laboratory is also available to students to browse educational content and for project work.

- Facilities: 59 Computers

Internet Connection :Wi- Fi

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (Indoor, outdoor), gymnasium, yoga centre etc.

The college also has a gymkhana in order to encourage physical fitness of sports students. The equipment's in the gymkhana are available for students taking into consideration their physical fitness. Gymkhana instruments are available for exercise purpose and also for warm-up of sports student

Sports Activities

The college managing committee also look after the maintenance of sports activities. The college has a separate playground for the sports of Kabaddi, Cricket, Tennis court ,Football and so on. Where students can showcase and fulfil their talent at the fullest. The coaches are given freedom to fix the time slot and prepare the schedule accordingly for the practice of their respective sports on the ground. The college grounds are fully utilized during various cultural programmes as well as during sports events organized by the college. The college also has well equipped facilities for indoor games which includes Chess, Carrom, and Table tennis etc. The equipment required for this sports are maintained by the college internal staff.

Owing to the pandemic, sports activities were not conducted in offline mode.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7434898

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Shri Chinai College of Commerce and Economics Library was set up in 1963 with a few collections in a small classroom. At present our library is located in 2442 sq. Ft. Area at second floor of the premise. Library functions are partially automated by SOUL 2.0 library software. The library is having a good number of encyclopedias, dictionaries, References, Religious, storybooks, textbooks in its collections. The Library maintains separate registers for students and staff member to make entries about the attendance. Under this scheme, students belonging to General, OBC category having annual family income less than Rs.2,00,000/- are provided a set of textbooks free of cost.

LAYOUT OF THE LIBRARY: Due to the space constraint, priority has been given to provide maximum space for reading hall. Hence there is no separate space for lounging. The library uses compact shelving for storing books.

ACCESS TO LIBRARY RESOURCES: The library is Partly computerized and with the help OPAC, it becomes easy for the students to access the books within no time.

Alerts about lists of new additions and books received for approval are sent to the teaching staff. The College Library organizes exhibition to display the broad array of books held in store. Student recommendations are also considered for purchase of new books.

LIBRARY AUTOMATION SOFTWARE:

Name of ILMS software: SOUL Software

Nature of Automation: Partly

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.chinaicollege.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1445

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi- Fi

DEATAILS OF COMPUTER SYSTEMS

- Total number of System: 59
- Number of System enable with LAN and Internet Facility: 38

OFFICE AND STAFFROOM:

- The remaining 18 computer systems are placed in college office and Library for administrative work and staffroom for the use of teaching staff.

CLASSROOMS:

- All 04 classrooms are equipped with a computer system and projector.
- Faculty members make use of these systems to demonstrate presentations and other subject related content to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/library/

4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7434898

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building: The original building structure is 60 years old. Structural Audit is regularly conducted by the college as and when required. And the last Structural Audit was done in the year 2020-2021. On the recommendations of the auditor, necessary measures have been taken to strengthen and maintain the existing structure. The maintenance is done using emergency repairs as Necessitated in some areas. External and internal painting is done on regular basis.

The last interior and exterior painting was carried out in the year 2015-2016.

Computers: A full time Lab Assistant is appointed by the management. The computer systems are enabled with firewall and internet Security, which is updated once every week.

Safety and Security: To ensure the safety and security of Students, staff as well as infrastructure, the college has installed Close Circuit Cameras, (C.C.T.V) at important precinct such as at college entrance, all the classrooms, laboratories, seminar hall, canteen, staff room, Principal cabin, Co-ordinators cabins, college office and at examination room. Annual Maintenance Contract is made to maintain close circuit Surveillance. The college avails 24 hours security service to weed out the entry of unauthorized people inside the college. Having a foresight in control on unforeseen incidents like fire, the premises have fire extinguishers strategically located covering the entire premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

78

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

78

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The various administrative bodies and committees that comprise of student representatives provide a platform for participation in intra-collegiate as well as inter-collegiate events. Following are the administrative bodies that have student representatives:

Anti-Ragging Committee:-

- To create awareness about ragging and ensure a student friendly environment

Placement Cell:-

- To provide recruitment to student
- To provide career guidance about avenues open after graduation

Library Committee:-

- To provide an opportunity to raise and discuss initiatives in the provision of library & information services

Women Development Cell (WDC):-

- To create social awareness about problem of women & in particular regarding gender discrimination.
- To prevent sexual harassment & to promote awareness about female health. (student, teaching staff & non teaching staff)

Department of LifeLong Learning Extension (DLLE):-

- To develop among student a sense of responsibility toward society.

The college has a pre-planned academic calendar according to which the events are organized and managed by the students in consultation with staff in-charges. These events not only broaden the scope of education but also provide students with an opportunity to showcase their talents. By managing the various events student learn to work as team which is benefitted to them corporate life.

File Description	Documents
Paste link for additional information	https://www.chinaicollege.in/wp-content/uploads/2023/02/committee-2020-2021.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college organises alumni meet regularly and alumnis helps to the college in for its development by contributing inphysical assistanceform

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Shri Chinai College of Commerce & Economics is a primeval college affiliated to the University of Mumbai, it was established in the year 1963. The College Management and the I.Q.A.C. have identified seven broad aspects for inclusion in the perspective plan, namely. Academics, Research and Extension, Administration, H.R, Co-Curricular and Extra Curricular Activities, Infrastructure, and Financial Resources. To impart relevant and quality education to students in general and the students around Andheri (East).

Mission:

- To provide foundation for academic excellence.
- To provide growth of through various extracurricular activities by overall development.
- To build a strong environment for continuous teaching learning progress.
- Develop students mind from entrepreneurial perspective and ensure correct decision making.
- To enable students for responsible citizen.

Vision:

- To inculcate values of regularity, punctuality and discipline so that students grow up to be responsible citizens.
- To promote overall personality development of students via extracurricular activities like sports, advertising event, etc.
- To develop and prepare students for facing challenges in the competitive world by using their potential in academics and co-curricular activities.
- To generate a sense of belonging towards the institution by mutual interaction between past and present students.
- To utilize the college infrastructure for well-being of the students as well as the neighborhood community

Provide opportunities to students by focusing on curricular, co-curricular and extracurricular activities by appropriate system.

File Description	Documents
Paste link for additional information	https://www.chinaicollege.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Management ensures participation of staff, faculty members and students at all levels. The College Management formulates strategies and policies based on inputs and recommendations of I.Q.A.C.

The academic year 2020-2021 was very challenging. When the lockdown was imposed, the I.T. department liaise with other teaching staff and ensured online study the available platforms for lectures and examinations.

Our institution believes in decentralisation decision making system that is clearly visible in our hierarchy. Management regularly interact with In charge Principal, to ensure smooth conduct of work. Our institution follows decentralized practices in management in

with reference to administration task. Principal delegates the authority to I.Q.A.C. Coordinator, Course In-charges, Heads of the Departments and Examination committee and takes major decisions after consultation with them. Our team have been guided by the In Charge Principal to smooth conduct of academic and extra- curricular activities.

All staff members follow transparency in communication along with keeping hierarchy in mind. This helps to strengthen leadership skills and enables strong team building.

File Description	Documents
Paste link for additional information	https://www.chinaicollege.in/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institute had a plan of action prepared by teaching staff in accordance with, which is aligned with long term strategic / perspective plans. Several meetings among the teaching and non-teaching staff to share and understand the implications for allocation of work.

The institution encourage a culture strongly believes in participative management by involving staff and students in various activities. Both students and faculty members are allowed to express themselves and provide valuable feedback to improve the excellence in any aspect of the Institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.chinaicollege.in/igac-meeting-atr/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The I.Q.A.C. of the College is active and regular meetings are conducted. Policies are in place for many aspects of the College Management and Administration and are being framed for areas that are identified as those needing specific policy frameworks.

In the self-financing courses, College Management sanctions appointments on full-time regular, part time and contractual basis. The college has a well-defined organizational structure in its administration. In-charge principal being the academic and administrative head of the institution ensures coordination of all the activities through various committees in order to carry out the various functions.

The college has formed various committees like Women development cell, student council, IQAC, DLLE (Department of Lifelong Learning and Extension) where teacher in-charge and student work together to fulfil objectives.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution motivates and recognises the efforts of its staff. It appreciates teaching and non-teaching hard work and acknowledges their needs and requirements. Performance of each staff member is evaluated at the end of academic year with consultation of respective co-ordinator by In-charge principal. Basis on performance annual increments are given to them. Our institute believes in fair transparency and healthy work culture which ensures employee to attain personal and professional growth

General Provident Fund scheme is in practice for staff members of self-financing courses. Retirement pension as per Government rules and regulations to aided teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college strongly believes in transparency in dealing appraisal for all teaching and non-teaching staff. The College has an appraisal system that helps in evaluating all aspects of performance of staff. Academic Calendar, teaching plans, time tables help in ensuring conformance to the plans. The In-charge principal and coordinators evaluate the performance of teachers by directly

interacting with them, gathering information relating to classroom situation and suggest changes, wherever necessary. The staff is evaluated basis their teaching methodologies, skills, punctuality, regularity dedication are some of the parameters to take into consideration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institute conduct financial audit that helps to understand net worth of our institute. This primarily involves checking accounting records, major financial concerns and internal control policies. It is important to conduct internal financial audit regularly so as to get prepared for external audit. We have internal audit system thereby internal audit is regular process we follow along with external auditors who verify and certify the entire Income and Expenditure the Institution each year. Because of pandemic, institute couldn't conduct internal audit. C.A Parvathy Ganesh are the auditor who conducts the audit. Minor errors are pointed out by auditors would be immediately rectified and precautionary steps would be taken to avoid reoccur such errors in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **Mobilization of Funds**

The major sources of receipts are grants in aid from government and fees from students. Deficit (if any) are taken care by management.

- **Utilization of Funds Recurring Expenses**

Salary to staff and other expenses of Grand-in aid divisions are incurred out of fund received from the Government, whereas the expenses of Self-financing sections are incurred from the fees collected from students. Other operating expenses that include repairs and maintenance,, magazines, printing and stationary, library books, newspapers, sports, sundry expenses.

The budget is efficiently utilized to meet daily operational and administrative expenses, maintenance of infrastructure, housekeeping.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has always strived hard for the quality assurance strategies and processes and same was carried forward same pattern in this academic year as well, in spite of the Covid-19 situation. To monitor and ensure quality of the teaching and learning, the

college revised the academic calendar and conducted online lectures for completion of syllabus, conduct of revision lectures, online examination and commencement of the next term. Everything was done in accordance with University of Mumbai guidelines.

College engaged with students on a fairly continuous basis in difficult times. Training sessions were conducted for the students to familiarise them with the online admission process and examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) Online teaching & learning For the Covid-19 period, online learning & teaching was conducted through Google Meet. 2) Online Examination Examination was also conducted on an online mode through Jivirus through Google Form platform.

3) Library Facilities

Our institute has SOUL software which helps to maintain records of books. However during this pandemic year we encouraged students to study via online /website platforms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,

D. Any 1 of the above

national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) **Safety and Security:** The security personnel screen all visitors and permit entry only after following strict entry procedure and display of photo identity card is mandatory for staff and students. Campus is under CCTV surveillance.

b) **Common Rooms:** There are separate rest rooms for male and female students in the college.

c) **Discipline Committee:** The Discipline Committee ensures that there is no gender bias and keeps an eye on the working of all the employees and the activities of the students within the institution. There is zero tolerance against eve-teasing/ragging.

d) **Seminar & Workshops:** The Women Development Cell, and Department of Life Long Learning and Extension organize various Webinar to create awareness on gender equity, women's rights and women empowerment.

File Description	Documents
Annual gender sensitization action plan	https://www.chinaicollege.in/wp-content/uploads/2023/04/WDC-report2020-2021-min.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is one of the most crucial problems our country is facing right now. Shri Chinai College of Commerce and Economics took the initiative to segregate the waste into Dry waste and Wet waste.

When we segregate waste, there is not only a reduction of waste that gets landfilled; it also reduces pollution levels by lowering the percentage of garbage exposed to air and water.

Wet waste

Wet waste is all the kitchen waste that we produce. Eg: vegetable peels, used tea bags, fruits, leftovers, coconut shells, flowers, leaves, meat or nonveg, expired food items, bread, biscuits, etc.

Dry waste

Dry waste consists of paper, glass, rubber, metal, cloth, empty

bottles, stationeries, etc. and can be recycled into new products further.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Marathi Language Day is celebrated annually on February 27 to honour the birth anniversary of famous Marathi poet Vishnu Vaman Shirwadkar, who was popularly known as 'Kusumagraj'.

Shirwadkar was an eminent Marathi poet, playwright, novelist, short story writer, and humanist. He wrote a lot about freedom, justice, and social evils like poverty. He wrote 16 volumes of poems, three novels, eight volumes of short stories, seven volumes of essays, and 18 plays and six one-act plays.

The day is celebrated to recognise and honour the greatness of Marathi literature. Our college celebrated Marathi Bhasha Divas on 6th March, 2020 at 10.30 am.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Personality Development and soft skills

Shri Chinai College of Commerce and Economics had organised a course on Personality Development and soft skills. The programme was scheduled on every Monday, Wednesday and Friday from 2pm to 4 pm.

Our programme seeks to adopt a holistic approach to learning. It works towards building confidence, mental health, and image and creativity enhancement. It aims at bringing about positive change in our students who are positioned to face the greater challenges of life as they graduate from college. It will also equip the students with the essential etiquette, protocol knowledge and refined social skills to enable them to face any social situation with confidence. It also aimed to inculcate strong Organisational values and shaping students to become successful leaders in future.

Ethics and Professional Skills at Workplace

Shri Chinai College of Commerce and Economics had organised a One

Day Webinar on the Topic Ethics and Professional Skills at Workplace.

Some of the main elements of a strong work ethic are professionalism such as respect for the work and teammates, integrity, timeliness, and discipline were explained. These values of ethics mould an individual into a responsible and strong-minded individuals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff D. Any 1 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international events and festivals to promote unity and solidarity among fellow beings.

Independence Day : Shri Chinai College of Commerce and Economics had

organised a programme of Independence Day on 15th August, 2020. The management and staff celebrated Independence Day with happiness and enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1

Title of the Practice: Examination Assistance during the Pandemic

Objectives:

1. Guiding students through the process of Online Examinations during Lockdown.

Context:

Due to COVID 19 pandemic and resultant lockdown, the schedule for examinations was disrupted.

The Practice:

1. Guidance about how to use online platform for lectures and examination.

Obstacles Faced/Problems Encountered:

Online examinations depend upon internet connectivity and some students faced difficulties regarding this.

Evidence of Success:

Our Examination Department pursued all enquiries with the University Examination personnel which resulted in the updation and correction

of results.

Resources Required:

Strong internet connectivity.

Best Practices 2

Title of the Practice: Building of Paper-less office.

Objectives:

1. We aim to eliminate the usage of paper as much as possible.

Context:

The underlying principle is to reduce ecological footprints of our operation. It will help the institute to go paperless and reduce our usage of paper as we conducted lectures and examination online.

The Practice:

- The institution creates a paperless policy.

Obstacles Faced/Resources Required:

- Technical issues regarding internet connectivity.

Evidence of Success:

- Saves Time. Time spent filing, organizing, and searching for paper documents is time that could be spent on more productive tasks.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Shri Chinai college of Commerce and Economics has continued to maintain a distinct and remarkable identity for itself over a period

of time.

Located in the prime area of suburban Andheri East, Mumbai, it provides advantage to the students as well as its staff in terms of commuting.

Apart from its location, the college is renowned to offer the best of the courses including Self-Financing courses such as BMS, BAF, BBI, BFM and B.COM.

In terms of infrastructural facilities, the college provides a large ground for sports activities, organizing Annual Functions and other cultural activities. It has one air-conditioner Auditorium to host several academic programs and seminars throughout the year.

The Library of the college significantly adds to the pride of the college. It has a reading hall for students and a separate reading section for the staff.

The college had also organized Tree plantation drive at Aarey forest, Goregaon. Students have planted many saplings such as Neem, Mango, Ashoka, Padkarni, Coconut, Sitafal, etc.

Donating blood means saving a life. Our College with DLLEunit organizes Blood Donation and Thalassemia check-up camp making the every individual aware of their responsibility as a good citizen as well as a better human being. Thalassemia check-ups can identify the patient at early stage and the treatment can help him/ her to recover.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Shri Chinai College of Commerce and Economics is affiliated with the University of Mumbai. The institute has developed a structured and effective implementation of the curriculum through various means. At the beginning of the academic year, our college prepared the academic calendar, and all of the teachers created lesson plans to aid in the delivery of the curriculum. The college principal meets with the faculty to discuss strategies for implementing the curriculum successfully. Before the teaching-learning process begins, all teachers distribute the syllabus for their particular subjects to students. Teachers discuss course objectives, teaching methods, and evaluation methods. Students have full access to the syllabus files, which are kept by department heads. The Academic Year 2020-21 necessitated rising to the challenge of curriculum delivery through online platforms. The process included online lectures, technologically advanced systems, digital tools and information, seamless and integrated upgrading of online learning platforms, and information dissemination through digital mediums. It also enabled seamless virtual classrooms through Google Meet with distinct faculty and students. Apart from the virtual classroom, student-centric webinars and seminars organised. Our website is constantly being updated with information about courses, syllabus, focused on students activities, and a vibrant and digitally improved Students Corner. IQAC takes an undertaking of syllabus completion from the teachers during the end of each academic term. IQAC plans to examine the effectiveness of curriculum delivery through student feedback. The feedback is provided online.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar refers to a framework by which the college establishes significant dates that guide a large portion of its daily operations. It provides information for planning and creating documentation for students, professors, departments. The academic calendar is prepared by I.Q.A.C. in collaboration with the Principal and Department Heads at the beginning of the academic year after the University of Mumbai circulates a circular outlining the arrangement of terms for various programmes and the tentative dates of the examination. The students are apprised of the academic calendar at the beginning of the academic session and same is uploaded on the college website. The academic calendar lays out the entire planning for the academic year, which includes:

- Term dates
- Admission schedules
- Class start dates
- Co-Curricular & Extra-curricular Activities schedules
- Examination schedules

The timetables for the regular and ATKT Exam

Special guidance and remedial lectures are provided to ensure that the pass percentage is at its maximum.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.chinaicollege.in/wp-content/uploads/2023/02/Acadamic-Year-2020-2021-Chinai-College.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The Institution provides courses that address cross-cutting topics such as professional ethics, gender, human values, the environment, and sustainability.
- Students learn professional ethics through engaging in sound business correspondence. They learn effective communication skills, workplace personal integrity, business ethics, computer ethics, corporate governance, effective individual behaviour, personality, and attitude.
- Students receive exposure to the ideas of group dynamics, organisational power and politics, and organisational culture through professional ethics. They have the ability to manage stress and conflict in contemporary society.
- The students are acquainted with several business laws, such as The Indian Contract Act, The Negotiable Instruments Act, Indian Companies Act, Indian Partnership Act, Consumer Protection Act, Competition, and Intellectual Property rights, the Sale of Goods Act, and the Information Technology Act
- Students are encouraged to acquire and uphold financial ethics and integrity in their careers. As a result, students can take an auditing study.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

275

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.chinaicollege.in/wp-content/uploads/2023/05/feedback-chinaicollege-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2700

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

184

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The first step in assessing students' learning levels is to identify and classify them based on their learning abilities. To do this, the College takes the following steps: The information submitted by students at the time of admission to courses helps to assess the student's ability to learn. Students with learning disabilities provide certificates at the time of admission for concessions as per university rules. This is one of the ways to identify students with learning disabilities. Similarly, students with exceptional merit, university rank, medals, or awards can be a way to identify advanced learners. During the student mentoring program, faculty members can identify students with slow or advanced learning abilities based on student-teacher interactions. Online observation, interactive sessions, group discussions, debates, presentations and regular online class tests/assignments are some other ways that can be used during lectures to identify slow or advanced learners.

Once these students were identified, the following steps were taken:

The information was shared further with the relevant subject teachers to help them prepare for effective ways to deliver classes specifically to these students without discrimination. For slow learners, remedial lectures were held regularly to clarify doubts and simplify concepts previously taught in regular lectures. Teacher mentoring sessions were held regularly and students were encouraged to discuss academic problems and actions to solve these problems were suggested.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1203	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution enhances learning in a variety of ways, e.g. through experiential learning, participatory learning and problem- solving approaches. . 1. Students participated in the Wings to vision Maths quiz competition conducted online, for which they were trained to prepare business plans. 2. Through the Department of lifelong learning and Extension (DLLE), students participate in several welfare-based activities and learn through experience.

Annual Quality Assurance Report of SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS Pandemic Problem solving methodologies: 1. During class, academic concepts are conveyed by assigning industry-based cases to different teams of students. The case study method improves students' analytical and problem- solving skills. 2. Additionally, students also pick up problem-solving skills by participating in various activities.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers use ICT enabled tools in order to optimize the learning process. The institution is equipped with, 4 ICT Classrooms, 1 Computer Labs and 40 computer systems enabled with operating systems. The ICT tools and resources used by the Institution are as follows: 1. Platforms such as Google Meet 2.

Google platform. 3. Online quizzes on softwares. 4. Youtube videos for educational purpose. The E-resources and techniques used by the Institution are as follows: 1. Webinars/ guest lectures on academic topics conducted on platforms such as Google Meet 2. Linking Google Meet with Youtube for better exposure to students and recorded videos for future reference purpose.

Annual Quality Assurance Report of SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS Online classroom performance assessment conducted using Google forms and examination software for vigilance during exams and assessment of answers and result analysis.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

119

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The transparency in our Internal Assessment mechanism is evident through the following: Tentative Internal examination schedules were displayed in the academic calendar of the college right in the beginning of the academic year. Besides this, the time-table of the examinations were given wide publicity through display on college website. The paper pattern and module wise distribution of the marks were announced by the individual subject teachers in the beginning of the term and a week prior to the examination. During the pandemic the entire mode of teaching, examinations and assessment was online through platforms such as Google meet and Examination software from authorised appointed vendor. The teachers were trained to use the examination software efficiently and training was imparted to students for complete clarity about working of the software. Instruction manual related to managing technical aspects such as usage of software and devices used to appear for the exam. was posted on college website. A demo session was announced and conducted several times to get them used to the exam process. Notices related to examination rules and regulations, were uploaded on college website and also conveyed to students during orientations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute ensures smooth conduct of the examination. The examination committee conducted several meetings online periodically to discuss all the examination related matters.

Annual Quality Assurance Report of

SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS Mid-semester test took place and results were declared with utmost timeliness and accuracy. Remedial and doubt solving session were conducted regularly. The regulations, curricula and syllabi of all the programmes offered by the college were made available on the Institute and the affiliated University websites. The regulations contained the examination details. During the Orientation program, students were updated about the attendance requirements as well as the passing criteria and the grading systems for the internal assessments. Whenever the students were in doubt, they

were encouraged to clarify them by discussing with the teachers.

Besides the regular examinations, to facilitate continuous internal evaluation of the students, teachers undertake subject wise internal tests, Vivas and presentations, projects, assignments (wherever possible) The college ensures transparency and integrity in its examination procedures. The examination software automatically generates result based on the correct answers specified by the respective subject teachers. The software generated results are again verified by the examination committee member. We follow the principle of double verification and this ensures an error free evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.chinaicollege.in/examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

B.Com -The programme has built a strong foundation of Commerce and Management based concepts.

B.M.S. -Enhancement of managerial skills and specialization in managerial aspects of Finance, Marketing.

B.Com. (Accounting & Finance)-Attainment of Industry relevant knowledge and applicability in field of Finance and Accounting.

B.Com. (Banking & Insurance) - The programme builds a knowledge pool of banking industry-based concepts and the current trends in the banking industry.

B.Com. (Financial Markets)-Students understand the functioning of the capital markets and basics of various financial investment options.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.chinaicollege.in/wp-content/uploads/2022/08/Chinai-college-PO-PSO-CO.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution. ? Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well explained and displayed through Institute website and Awareness of COs, POs and PSOs is conveyed to students by the faculties at the beginning of the semester and through the orientation program. ? The institution follows the syllabus of the affiliated university for all of its subjects. It ensures the completion of the said syllabi through a lesson plan that is also given to the students at the beginning of the academic session. In coordination with the heads of departments, the authority monitors the implementation of the assigned curricula and their timely completion. The final result of the course is evaluated based on the performance of the students, which will be analysed at the end of each semester exam. ? The goal of the POs is determined for the current academic year based on the academic performance of the previous year. The course results of the individual courses are evaluated taking into account the student's performance in the internal and university examinations. Attainment levels are measured by the actual percentage of students passing the final exams. As the PO's target levels are met, higher attainment levels are set for the next academic year to encourage continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****362**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.chinaicollege.in/wp-content/uploads/2023/04/sss2020-2021-updated-chinai-college-min.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****00**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Department of Lifelong Learning and Extension (DLLE) earlier known as the Department of Adult and Continuing Education and Extension was established on October 12, 1978. The objective of DLLE is to promote meaningful and long-term relationship between universities and the community. Since 1994, DLLE has been recognized as a statutory Department of the University of Mumbai. Shri Chinai College of Commerce & Economics has commenced DLLE in the year 2013-14. College is successfully executing two extension programs of DLLE i.e. Career Project (CP) since 2013-14 and Status of Women in the Society (SWS) have been embraced in the year 2020-21. The process of inculcating social consciousness amongst students is linked to self-awareness and the field experience which collectively helps the students to build social sensitivity. The aim behind selecting Career Project (CP) is to create self-awareness amongst our students about a career in-depth particularly if s/he aspires to take it up. The objective behind selecting Status of Women in the Society (SWS) is to make students conscious of women's status in our society. There are many competitions at the Udaan event such as street play, poster

making, elocution and powada competitions. This festival encourages the development of skills and teamwork among students.

File Description	Documents
Paste link for additional information	https://www.chinaicollege.in/dlle/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

72

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching - learning. viz., classrooms, laboratories, computing equipment etc.

The college always endeavors to provide quality education to the students. Keeping this in mind the college has updated various infrastructure facilities within the college premises. In order to provide quality education to the students. The staffrooms have been made air conditioned. CCTV has been installed throughout the college premises.

CLASSROOMS:

There are 18 classrooms. 5 out of 18 classrooms have a capacity of 100-120 students and remaining 13 classrooms have a capacity of 60-65 students. 5 classrooms are also enabled with white board and marker facility. Owing to the pandemic, lectures were conducted in online mode. Teachers were visiting the college and conducting online lectures from the college premises on a rotational basis as recommended by the State Government and University of Mumbai.

SEMINAR HALLS:

The auditorium is located on the first floor of the college building. It is owned by the governing body and available as and when required. It is fully air conditioned with a capacity of 181 seats. It is equipped with projector and sound system.

TECHNOLOGY ENABLED LEARNING SPACES:

- Location : Ground floor
- Usage : Practical lectures of computer systems and Applications (T.Y.B.Com) and S.F.C programmes.

This laboratory is also available to students to browse educational content and for project work.

- Facilities: 59 Computers

Internet Connection :Wi- Fi

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (Indoor, outdoor), gymnasium, yoga centre etc.

The college also has a gymkhana in order to encourage physical fitness of sports students. The equipment's in the gymkhana are available for students taking into consideration their physical fitness. Gymkhana instruments are available for exercise purpose and also for warm-up of sports student

Sports Activities

The college managing committee also look after the maintenance of sports activities. The college has a separate playground for the sports of Kabaddi, Cricket, Tennis court ,Football and so on. Where students can showcase and fulfil their talent at the fullest. The coaches are given freedom to fix the time slot and prepare the schedule accordingly for the practice of their

respective sports on the ground. The college grounds are fully utilized during various cultural programmes as well as during sports events organized by the college. The college also has well equipped facilities for indoor games which includes Chess, Carrom, and Table tennis etc. The equipment required for this sports are maintained by the college internal staff.

Owing to the pandemic, sports activities were not conducted in offline mode.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7434898

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Shri Chinai College of Commerce and Economics Library was set up in 1963 with a few collections in a small classroom. At present our library is located in 2442 sq. Ft. Area at second floor of the premise. Library functions are partially automated by SOUL 2.0 library software. The library is having a good number of encyclopedias, dictionaries, References, Religious, storybooks, textbooks in its collections. The Library maintains separate registers for students and staff member to make entries about the attendance. Under this scheme, students belonging to General, OBC category having annual family income less than Rs.2,00,000/- are provided a set of textbooks free of cost.

LAYOUT OF THE LIBRARY: Due to the space constraint, priority has been given to provide maximum space for reading hall. Hence there is no separate space for lounging. The library uses compact shelving for storing books.

ACCESS TO LIBRARY RESOURCES: The library is Partly computerized and with the help OPAC, it becomes easy for the students to access the books within no time.

Alerts about lists of new additions and books received for approval are sent to the teaching staff. The College Library organizes exhibition to display the broad array of books held in store. Student recommendations are also considered for purchase of new books.

LIBRARY AUTOMATION SOFTWARE:

Name of ILMS software: SOUL Software

Nature of Automation: Partly

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.chinaicollege.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1445

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi- Fi

DEATAILS OF COMPUTER SYSTEMS

- Total number of System: 59
- Number of System enable with LAN and Internet Facility: 38

OFFICE AND STAFFROOM:

- The remaining 18 computer systems are placed in college office and Library for administrative work and staffroom for the use of teaching staff.

CLASSROOMS:

- All 04 classrooms are equipped with a computer system and projector.
- Faculty members make use of these systems to demonstrate presentations and other subject related content to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/library/

4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7434898

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building: The original building structure is 60 years old. Structural Audit is regularly conducted by the college as and when required. And the last Structural Audit was done in the year 2020-2021. On the recommendations of the auditor, necessary measures have been taken to strengthen and maintain the existing structure. The maintenance is done using emergency repairs as Necessitated in some areas. External and internal painting is

done on regular basis. The last interior and exterior painting was carried out in the year 2015-2016.

Computers: A full time Lab Assistant is appointed by the management. The computer systems are enabled with firewall and internet Security, which is updated once every week.

Safety and Security: To ensure the safety and security of Students, staff as well as infrastructure, the college has installed Close Circuit Cameras, (C.C.T.V) at important precinct such as at college entrance, all the classrooms, laboratories, seminar hall, canteen, staff room, Principal cabin, Co-ordinators cabins, college office and at examination room. Annual Maintenance Contract is made to maintain close circuit Surveillance. The college avails 24 hours security service to weed out the entry of unauthorized people inside the college. Having a foresight in control on unforeseen incidents like fire, the premises have fire extinguishers strategically located covering the entire premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.chinaicollege.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

78

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

78

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

00	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The various administrative bodies and committees that comprise of student representatives provide a platform for participation in intra-collegiate as well as inter-collegiate events. Following are the administrative bodies that have student representatives:

Anti-Ragging Committee:-

- To create awareness about ragging and ensure a student friendly environment

Placement Cell:-

- To provide recruitment to student
- To provide career guidance about avenues open after graduation

Library Committee:-

- To provide an opportunity to raise and discuss initiatives in the provision of library & information services

Women Development Cell (WDC):-

- To create social awareness about problem of women & in particular regarding gender discrimination.
- To prevent sexual harassment & to promote awareness about female health. (student, teaching staff & non teaching staff)

Department of LifeLong Learning Extension (DLLE):-

- To develop among student a sense of responsibility toward society.

The college has a pre-planned academic calendar according to which the events are organized and managed by the students in consultation with staff in-charges. These events not only broaden the scope of education but also provide students with an opportunity to showcase their talents. By managing the various events student learn to work as team which is benefitted to them corporate life.

File Description	Documents
Paste link for additional information	https://www.chinaicollege.in/wp-content/uploads/2023/02/committee-2020-2021.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college organises alumni meet regularly and alumnis helps to the college in for its development by contributing inphysical assistanceform

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Shri Chinai College of Commerce & Economics is a primeval college affiliated to the University of Mumbai, it was established in the year 1963. The College Management and the I.Q.A.C. have identified seven broad aspects for inclusion in the perspective plan, namely. Academics, Research and Extension, Administration, H.R, Co-Curricular and Extra Curricular Activities, Infrastructure, and Financial Resources. To impart relevant and quality education to students in general and the students around Andheri (East).

Mission:

- To provide foundation for academic excellence.
- To provide growth of through various extracurricular activities by overall development.
- To build a strong environment for continuous teaching learning progress.

- Develop students mind from entrepreneurial perspective and ensure correct decision making.
- To enable students for responsible citizen.

Vision:

•To inculcate values of regularity, punctuality and discipline so that students grow up to be responsible citizens.

•To promote overall personality development of students via extracurricular activities like sports, advertising event, etc.

•To develop and prepare students for facing challenges in the competitive world by using their potential in academics and co-curricular activities.

•To generate a sense of belonging towards the institution by mutual interaction between past and present students.

•To utilize the college infrastructure for well-being of the students as well as the neighborhood community

Provide opportunities to students by focusing on curricular, co-curricular and extracurricular activities by appropriate system.

File Description	Documents
Paste link for additional information	https://www.chinaicollege.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Management ensures participation of staff, faculty members and students at all levels. The College Management formulates strategies and policies based on inputs and recommendations of I.Q.A.C.

The academic year 2020-2021 was very challenging. When the lockdown was imposed, the I.T. department liaise with other

teaching staff and ensured online study the available platforms for lectures and examinations.

Our institution believes in decentralisation decision making system that is clearly visible in our hierarchy. Management regularly interact with In charge Principal, to ensure smooth conduct of work. Our institution follows decentralized practices in management in with reference to administration task. Principal delegates the authority to I.Q.A.C. Coordinator, Course In-charges, Heads of the Departments and Examination committee and takes major decisions after consultation with them. Our team have been guided by the In Charge Principal to smooth conduct of academic and extra- curricular activities.

All staff members follow transparency in communication along with keeping hierarchy in mind. This helps to strengthen leadership skills and enables strong team building.

File Description	Documents
Paste link for additional information	https://www.chinaicollege.in/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institute had a plan of action prepared by teaching staff in accordance with, which is aligned with long term strategic / perspective plans. Several meetings among the teaching and non-teaching staff to share and understand the implications for allocation of work.

The institution encourage a culture strongly believes in participative management by involving staff and students in various activities. Both students and faculty members are allowed to express themselves and provide valuable feedback to improve the excellence in any aspect of the Institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.chinaicollege.in/iqac-meeting-atr/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The I.Q.A.C. of the College is active and regular meetings are conducted. Policies are in place for many aspects of the College Management and Administration and are being framed for areas that are identified as those needing specific policy frameworks.

In the self-financing courses, College Management sanctions appointments on full-time regular, part time and contractual basis. The college has a well-defined organizational structure in its administration. In-charge principal being the academic and administrative head of the institution ensures coordination of all the activities through various committees in order to carry out the various functions.

The college has formed various committees like Women development cell, student council, IQAC, DLLE (Department of Lifelong Learning and Extension) where teacher in-charge and student work together to fulfil objectives.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The institution motivates and recognises the efforts of its staff. It appreciates teaching and non-teaching hard work and acknowledges their needs and requirements. Performance of each staff member is evaluated at the end of academic year with consultation of respective co-ordinator by In-charge principal. Basis on performance annual increments are given to them. Our institute believes in fair transparency and healthy work culture which ensures employee to attain personal and professional growth</p> <p>General Provident Fund scheme is in practice for staff members of self-financing courses. Retirement pension as per Government rules and regulations to aided teaching and non-teaching staff.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year	
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	
00	

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college strongly believes in transparency in dealing appraisal for all teaching and non-teaching staff. The College has an appraisal system that helps in evaluating all aspects of performance of staff. Academic Calendar, teaching plans, time tables help in ensuring conformance to the plans. The In-charge principal and coordinators evaluate the performance of teachers by directly interacting with them, gathering information relating to classroom situation and suggest changes, wherever necessary. The staff is evaluated basis their teaching methodologies, skills, punctuality, regularity dedication are some of the parameters to take into consideration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institute conduct financial audit that helps to understand net worth of our institute. This primarily involves checking accounting records, major financial concerns and internal control policies. It is important to conduct internal financial audit regularly so as to get prepared for external audit. We have

internal audit system thereby internal audit is regular process we follow along with external auditors who verify and certify the entire Income and Expenditure the Institution each year. Because of pandemic, institute couldn't conduct internal audit. C.A Parvathy Ganesh are the auditor who conducts the audit. Minor errors are pointed out by auditors would be immediately rectified and precautionary steps would be taken to avoid reoccur such errors in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **Mobilization of Funds**

The major sources of receipts are grants in aid from government and fees from students. Deficit (if any) are taken care by management.

- **Utilization of Funds Recurring Expenses**

Salary to staff and other expenses of Grand-in aid divisions are incurred out of fund received from the Government, whereas the expenses of Self-financing sections are incurred from the fees

collected from students. Other operating expenses that include repairs and maintenance,, magazines, printing and stationary, library books, newspapers, sports, sundry expenses.

The budget is efficiently utilized to meet daily operational and administrative expenses, maintenance of infrastructure, housekeeping.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has always strived hard for the quality assurance strategies and processes and same was carried forward same pattern in this academic year as well, in spite of the Covid-19 situation. To monitor and ensure quality of the teaching and learning, the college revised the academic calendar and conducted online lectures for completion of syllabus, conduct of revision lectures, online examination and commencement of the next term. Everything was done in accordance with University of Mumbai guidelines.

College engaged with students on a fairly continuous basis in difficult times. Training sessions were conducted for the students to familiarise them with the online admission process and examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) Online teaching & learning For the Covid-19 period, online

learning & teaching was conducted through Google Meet. 2) Online Examination Examination was also conducted on an online mode through Jivirus through Google Form platform.

3) Library Facilities

Our institute has SOUL software which helps to maintain records of books. However during this pandemic year we encouraged students to study via online /website platforms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- a) **Safety and Security:** The security personnel screen all visitors and permit entry only after following strict entry procedure and display of photo identity card is mandatory for staff and students. Campus is under CCTV surveillance.
- b) **Common Rooms:** There are separate rest rooms for male and female students in the college.
- c) **Discipline Committee:** The Discipline Committee ensures that there is no gender bias and keeps an eye on the working of all the employees and the activities of the students within the institution. There is zero tolerance against eve-teasing/ragging.
- d) **Seminar & Workshops:** The Women Development Cell, and Department of Life Long Learning and Extension organize various Webinar to create awareness on gender equity, women’s rights and women empowerment.

File Description	Documents
Annual gender sensitization action plan	https://www.chinaicollege.in/wp-content/uploads/2023/04/WDC-report2020-2021-min.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is one of the most crucial problems our country is facing right now. Shri Chinai College of Commerce and Economics took the initiative to segregate the waste into Dry waste and Wet waste.

When we segregate waste, there is not only a reduction of waste that gets landfilled; it also reduces pollution levels by lowering the percentage of garbage exposed to air and water.

Wet waste

Wet waste is all the kitchen waste that we produce. Eg: vegetable peels, used tea bags, fruits, leftovers, coconut shells, flowers, leaves, meat or nonveg, expired food items, bread, biscuits, etc.

Dry waste

Dry waste consists of paper, glass, rubber, metal, cloth, empty bottles, stationeries, etc. and can be recycled into new products further.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and

B. Any 3 of the above

distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Marathi Language Day is celebrated annually on February 27 to honour the birth anniversary of famous Marathi poet Vishnu Vaman Shirwadkar, who was popularly known as 'Kusumagraj'.

Shirwadkar was an eminent Marathi poet, playwright, novelist, short story writer, and humanist. He wrote a lot about freedom, justice, and social evils like poverty. He wrote 16 volumes of poems, three novels, eight volumes of short stories, seven volumes of essays, and 18 plays and six one-act plays.

The day is celebrated to recognise and honour the greatness of Marathi literature. Our college celebrated Marathi Bhasha Divas on 6th March, 2020 at 10.30 am.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Personality Development and soft skills

Shri Chinai College of Commerce and Economics had organised a course on Personality Development and soft skills. The programme was scheduled on every Monday, Wednesday and Friday from 2pm to 4 pm.

Our programme seeks to adopt a holistic approach to learning. It works towards building confidence, mental health, and image and creativity enhancement. It aims at bringing about positive change in our students who are positioned to face the greater challenges of life as they graduate from college. It will also equip the students with the essential etiquette, protocol knowledge and refined social skills to enable them to face any social situation with confidence. It also aimed to inculcate strong Organisational values and shaping students to become successful leaders in future.

Ethics and Professional Skills at Workplace

Shri Chinai College of Commerce and Economics had organised a One Day Webinar on the Topic Ethics and Professional Skills at Workplace.

Some of the main elements of a strong work ethic are professionalism such as respect for the work and teammates, integrity, timeliness, and discipline were explained. These values of ethics mould an individual into a responsible and strong-minded individuals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>The institution celebrates national and international events and festivals to promote unity and solidarity among fellow beings.</p> <p>Independence Day : Shri Chinai College of Commerce and Economics had organised a programme of Independence Day on 15th August, 2020. The management and staff celebrated Independence Day with happiness and enthusiasm.</p>	

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1

Title of the Practice: Examination Assistance during the Pandemic

Objectives:

1. Guiding students through the process of Online Examinations during Lockdown.

Context:

Due to COVID 19 pandemic and resultant lockdown, the schedule for examinations was disrupted.

The Practice:

1. Guidance about how to use online platform for lectures and examination.

Obstacles Faced/Problems Encountered:

Online examinations depend upon internet connectivity and some students faced difficulties regarding this.

Evidence of Success:

Our Examination Department pursued all enquiries with the University Examination personnel which resulted in the updation and correction of results.

Resources Required:

Strong internet connectivity.

Best Practices 2

Title of the Practice: Building of Paper-less office.

Objectives:

1. We aim to eliminate the usage of paper as much as possible.

Context:

The underlying principle is to reduce ecological footprints of our operation. It will help the institute to go paperless and reduce our usage of paper as we conducted lectures and examination online.

The Practice:

- The institution creates a paperless policy.

Obstacles Faced/Resources Required:

- Technical issues regarding internet connectivity.

Evidence of Success:

- Saves Time. Time spent filing, organizing, and searching for paper documents is time that could be spent on more productive tasks.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Shri Chinai college of Commerce and Economics has continued to maintain a distinct and remarkable identity for itself over a period of time.

Located in the prime area of suburban Andheri East, Mumbai, it

provides advantage to the students as well as its staff in terms of commuting.

Apart from its location, the college is renowned to offer the best of the courses including Self-Financing courses such as BMS, BAF, BBI, BFM and B.COM.

In terms of infrastructural facilities, the college provides a large ground for sports activities, organizing Annual Functions and other cultural activities. It has one air-conditioner Auditorium to host several academic programs and seminars throughout the year.

The Library of the college significantly adds to the pride of the college. It has a reading hall for students and a separate reading section for the staff.

The college had also organized Tree plantation drive at Aarey forest, Goregaon. Students have planted many saplings such as Neem, Mango, Ashoka, Padkarni, Coconut, Sitafal, etc.

Donating blood means saving a life. Our College with DLLEunit organizes Blood Donation and Thalassemia check-up camp making the every individual aware of their responsibility as a good citizen as well as a better human being. Thalassemia check-ups can identify the patient at early stage and the treatment can help him/ her to recover.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To upgrade Library facilities and E-learning. Library is the backbone of any academic institution.

2. To establish collaborations with industries for more placement to students. College conduct various programmes for creating awareness about career opportunities for students.

3. To upgrade power saving, we have already started installing LED lights in our college to save energy.

4. To extend the use of ICT in teaching learning processes. Now we plan to further extend to install projectors in few classrooms and also upgrade the interactive smart boards.