



Laxmi Charitable Trust

Shri Chinai College Of Commerce & Economics

(Associate College : Sheth L.U. Jhaveri College Of Arts & Sir M.V. College Of Science & Commerce)

Dr. S. Radhakrishnan Marg, Andheri (East), Mumbai - 400 069. Tel. 66992025, 26835246, Fax : 6699202

Ref No. _____

Accredited by NAAC B

Date.: _____

NOTICE

August 19, 2020

The IQAC member from the college is requested to attend the online IQAC meeting on August 25, 2020, at 11.30 a.m. The agenda for the meeting is as follows:

AGENDA

1. To read and confirm the minutes of the last meeting.
2. To finalize Academic Calendar 2020- 21
3. To discuss on the extension of Academic Year
4. To discuss about the Workshops/ Seminars/ Webinars and conference to be conducted in academic year 2020- 21
5. Updating the college website
6. Any other matter with permission of the chair.


IQAC Co-ordinator


Chairperson, IQAC



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MINUTES OF THE IQAC MEETING HELD ON AUGUST 25, 2020

The IQAC held its meeting on Tuesday, August 25, 2020, at 11 30. a.m. Online on Google Meet is presided over by I/C Principal and Chairperson Dr. B.B. Kamble

The following members were present at the meeting:

01. Dr.B.B.Kamble – I/C Principal, Chairperson
02. Asso.Prof.S.S.Darole – IQAC Coordinator
03. Asst. Prof.A.J.Bharasakle- Member, Teachings Staff
04. Asst.Prof.(Ms.)Prasika Gaikwad- Member, Teaching Staff
05. Asst. Prof.Chetan Panchal - Member, Teaching Staff
06. Ms.Victoria D'souza– Librarian
07. Shri S.D.Gosavi- Administrative Staff
08. Smt.R.S.Rasal – Administrative Staff
09. Mr.Tabish Khan – Member, Alumni

Agenda item 1. To read the minutes of the last meeting

With the permission of the I/c Principal, Dr. B.B.Kamble, and the IQAC Co-ordinator, Prof. S.S. Darole, the minutes of the previous meeting, held on January 06th, 2020, were read out and unanimously approved.

Agenda item 2. To finalize Academic Calendar 2020- 21

The events scheduled for the Academic Year 2020-21 were thoroughly discussed, and the Academic Calendar was finalised for posting on the college website.



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Agenda item 3. To discuss on the extension of Academic Year

The I/C Principal Dr. B.B. Kamble advised all members that the Academic Year 2020-21 may be extended further and that when the University issues its guidelines, all teachers should be prepared to teach online since Covid-19 SOP are in existence.

Agenda item 4. To discuss about the Workshops/ Seminars/ Webinars and conference to be conducted in academic year 2020- 21

The coordinator provided an overview of the events, which will occur in the 2020-21 academic year. All participants were given instructions by the in-charge principal to carry out events in suitable coordination with the appropriate in-charge faculty. Additionally, he urged that members inspire first-year students to actively take part in all upcoming events.

Agenda Item 5. Updating about the college website

The IT faculty's Prof. Vinay Jadhav briefed the participants on updating the college website.

Agenda item 5. Any other matter with permission of the chair

Nil

The meeting was ended with a vote of thanks to the Chair.


IQAC Co-ordinator


Chairperson, IQAC



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ACTION TAKEN REPORT OF THE IQAC

MEETING HELD ON AUGUST 25, 2020

- The committee has approved the Academic Calendar for 2020-21, that has been uploaded on the college website.
- All the teachers started Online teaching for the Academic Year 2020-21 and made students available for the same.
- College website updated and uploaded all required data and information such as admission process and documentation.

IQAC Co-ordinator

Chairperson, IQAC



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THE IQAC MEETING HELD ON AUGUST 25, 2020


The following members were presented at the meeting:

01. Dr.B.B.Kamble – I/C Principal, Chairperson 

02. Asso.Prof.S.S.Darole – IQAC Coordinator 

03. Asst. Prof.A.J.Bharasakle- Member, Teachings Staff 


04. Asst.Prof.(Ms.)Prasika Gaikwad- Member, Teaching Staff 

05. Asst. Prof.Chetan Panchal - Member, Teaching Staff 

06. Ms.Victoria D'souza– Librarian 

07. Shri S.D.Gosavi- Administrative Staff 

08. Smt.R.S.Rasal – Administrative Staff 

09. Mr.Tabish Khan – Member, Alumni 



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NOTICE

October 6, 2020

The IQAC member from the college is requested to attend the online IQAC meeting on October 12, 2020, at 11.30 a.m. The agenda for the meeting is as follows:

AGENDA

1. To read and confirm the minutes of the last meeting.
2. To discuss the new format of AQAR from year 2020-21
3. To advise the teachers to organise and participate the Webinars
4. To review the results of Final year students University examinations.
5. Any other matter with the permission of chair.


IQAC Co-ordinator


Chairperson, IQAC



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MINUTES OF THE IQAC MEETING HELD ON OCTOBER 12, 2020

The IQAC held its meeting on Monday, October 12, 2020, at 11 30. a.m. Online on Google Meet is presided over by I/C Principal and Chairperson Dr. B.B. Kamble

The following members were present at the meeting:

01. Dr.B.B.Kamble – I/C Principal, Chairperson
02. Asso.Prof.S.S.Darole – IQAC Coordinator
03. Asst. Prof.A.J.Bharasakle- Member, Teachings Staff
04. Asst.Prof.(Ms.)Prasika Gaikwad- Member, Teaching Staff
05. Asst. Prof.Chetan Panchal - Member, Teaching Staff
06. Ms.Victoria D'souza– Librarian
07. Shri S.D.Gosavi- Administrative Staff
08. Smt.R.S.Rasal – Administrative Staff
09. Mr.Tabish Khan – Member, Alumni

Agenda item 1. To read the minutes of the last meeting

With the permission of the I/c Principal, Dr. B.B.Kamble, and the IQAC Co-ordinator, Prof. S.S. Darole, the minutes of the previous meeting, held on August 25th, 2020, were read out and unanimously approved.

Agenda item 2. To discuss the new format of AQAR from year 2020-21

It was well informed that AQAR (2020-21) to be prepared in new format provided by NAAC and new format was discussed. Also teachers follow the same for preparation of AQAR report for the Criterion.

Agenda item 3. To advise the teachers to organise and participate the Webinars

It was discussed that all teachers will use Google Meet for online teaching mode. Since there is a lockdown and college is not opened. The students are to be taught through online mode during this period. In addition to this it is decided that the



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teachers will work on the same mode. The teachers are guided that how they can create the Google meet link and will send it to among the students. in the meeting it is also decided to use YouTube videos, and other videos for students more understanding and interaction as well as creating interest in online learning

Agenda item 4. To review the results of Final year students University examinations

(Academic year 2019-20)

| Sr.No. | Programme | Result |
|--------|--------------------------------|--------|
| 1 | B.Com | 70.48% |
| 2 | B.Com (Account and Finance) | 86.87% |
| 3 | B.Com (Banking and Insurance) | 83.93% |
| 4 | B.Com (Financial Market) | 94.34% |
| 5 | BMS | 84.68% |

Based on the Academic year 2019-20 results the strategy to improve it, the further steps are considered with detail discussion and following measures will be taken:

- Remedial coaching for weaker students
- Arrange subject wise expert lectures
- Writing practice
- Conducted Class Wise tests & surprise tests

Agenda item 5. Any other matter with the permission of chair

NIL


IQAC Co-ordinator


Chairperson, IQAC



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ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON OCTOBER 12, 2020

- All the teachers participated in the webinars at national and international levels organised by the colleges and universities.
- The results of university exams were discussed and a plan for improving them and conduct expert lectures, remedial lectures and written practice, was put into action.

IQAC Co-ordinator

Chairperson, IQAC



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THE IQAC MEETING HELD ON OCTOBER 12, 2020

The following members were presented at the meeting:

01. Dr.B.B.Kamble – I/C Principal, Chairperson _____

02. Asso.Prof.S.S.Darole – IQAC Coordinator _____

03. Asst. Prof.A.J.Bharasakle- Member, Teachings Staff _____

04. Asst.Prof.(Ms.)Prasika Gaikwad- Member, Teaching Staff _____

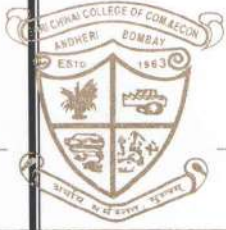
05. Asst. Prof.Chetan Panchal - Member, Teaching Staff _____

06. Ms.Victoria D'souza– Librarian _____

07. Shri S.D.Gosavi- Administrative Staff _____

08. Smt.R.S.Rasal – Administrative Staff _____

09. Mr.Tabish Khan – Member, Alumni _____



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NOTICE

January 6, 2021

The IQAC member of the college is requested to attend the online IQAC meeting on January 18, 2021, at 11.30 a.m. The agenda for the meeting is as follows:

AGENDA

1. To read the minutes of the last meeting.
2. To review second half online Exam results of Semester I & III examination.
3. To decide the seminars and workshops to be conduct in the First term of the year.
4. To guide the students about the Online Examinations.
5. Any other matter with permission of the chair.


IQAC Co-ordinator


Chairperson, IQAC



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MINUTES OF THE IQAC MEETING HELD ON JANUARY 18, 2021

The IQAC held its meeting on Monday, January 18, 2021, at 11 30. a.m. Online on Google Meet is presided over by I/C Principal and Chairperson Dr. B.B. Kamble

The following members were present at the meeting:

01. Dr.B.B.Kamble – I/C Principal, Chairperson
02. Asso.Prof.S.S.Darole – IQAC Coordinator
03. Asst. Prof.A.J.Bharasakle- Member, Teachings Staff
04. Asst.Prof.(Ms.)Prasika Gaikwad- Member, Teaching Staff
05. Asst. Prof.Chetan Panchal - Member, Teaching Staff
06. Ms.Victoria D'souza– Librarian
07. Shri S.D.Gosavi- Administrative Staff
08. Smt.R.S.Rasal – Administrative Staff
09. Mr.Tabish Khan – Member, Alumni

Agenda item 1. To read the minutes of the last meeting

With the permission of the I/c Principal, Dr. B.B.Kamble, and the IQAC Co-ordinator, Prof. S.S. Darole, the minutes of the previous meeting, held on October 12th, 2020, were read out and unanimously approved.

Agenda item 2. To review second half online Exam results of Semester I & III examination.

The second half online examination results for the academic year 2020-21 were reviewed, and a strategy to improve academic results was developed.

The strategy to improve results further was discussed and it was planned that following measures will be taken:

- Remedial coaching for weaker students



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Agenda 3: To decide the seminars/ Webinars and workshops to be organized in the First term of the year.

In the First term of this academic year, it was decided to organise the following workshops and seminars:

| Sr. No | Title of the Conference/Webinars Seminar/Workshop | Date | Sponsoring Agency | Level |
|--------|---|-------------------|-------------------|---------------------|
| 1 | Webinar on COVID 19 impact on Financial Market | 21 September 2020 | College | Intra College Level |
| 2 | Webinar on Career Guidance | 26 October 2020 | College | Intra College Level |

Agenda 4: To orient the students about the Online Examinations.

IQAC Coordinator, S.S. Darole informed the members present that the students are to be given online orientation for the rules and pattern of the examination. It was suggested that the subject teachers should prepare the Goggle Forms and set sample question papers for their respective students so that they will have more practice and will be familiar and habitual to the mode of Examination

Agenda item 5 Any other matter with permission of the chair.

Nil


IQAC Co-ordinator


Chairperson, IQAC



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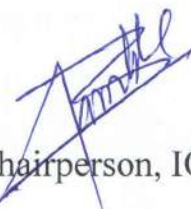
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ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON JANUARY 18, 2021

- Second half of academic year 2020-21 online examination results were reviewed, and arranged guest lectures and remedial lectures for weaker students in study.
- On 21st September 2020 conducted online Google meet Webinar on COVID 19 impact on Financial Market and 26th October 2020 conducted Webinar on Career Guidance
- The orientation for the students about the online exam pattern was organised by the examination committee.


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Chairperson, IQAC



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THE IQAC MEETING HELD ON JANUARY 18, 2021

The following members were presented at the meeting:

01. Dr.B.B.Kamble – I/C Principal, Chairperson _____
02. Asso.Prof.S.S.Darole – IQAC Coordinator _____
03. Asst. Prof.A.J.Bharasakle- Member, Teachings Staff _____
04. Asst.Prof.(Ms.)Prasika Gaikwad- Member, Teaching Staff _____
05. Asst. Prof.Chetan Panchal - Member, Teaching Staff _____
06. Ms.Victoria D'souza– Librarian _____
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08. Smt.R.S.Rasal – Administrative Staff _____
09. Mr.Tabish Khan – Member, Alumn _____



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NOTICE

April 6, 2021

The IQAC member from the college is requested to attend the Google meet online IQAC meeting on April 17, 2021, at 11.30 a.m. The agenda for the meeting is as follows:

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To prepare teaching plan for next academic year (2021- 22)
3. To conduct stakeholders feedback
4. To Conduct Student Satisfactions Survey for NAAC
5. To decide the seminars and workshops to be conduct in the Second term of the year (2021- 22).
6. Any other matter with the permission of the chair


IQAC Co-ordinator


Chairperson, IQAC



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MINUTES OF THE IQAC MEETING HELD ON APRIL 17, 2021

The IQAC held its meeting on Saturday, April 17, 2021, at 11 30. a.m. Online on Google Meet. The meeting was presided over by I/C Principal and Chairperson Dr. B.B. Kamble

The following members were present at the meeting:

01. Dr.B.B.Kamble – I/C Principal, Chairperson
02. Asso.Prof.S.S.Darole – IQAC Coordinator
03. Asst. Prof.A.J.Bharasakle- Member, Teachings Staff
04. Asst.Prof.(Ms.)Prasika Gaikwad- Member, Teaching Staff
05. Asst. Prof.Chetan Panchal - Member, Teaching Staff
06. Ms.Victoria D'souza– Librarian
07. Shri S.D.Gosavi- Administrative Staff
08. Smt.R.S.Rasal – Administrative Staff
09. Mr.Tabish Khan – Member, Alumn

Agenda item 1. To read the minutes of the last meeting

With the permission of the I/c Principal, Dr. B.B.Kamble, and the IQAC Co-ordinator, Prof. S.S. Darole, the minutes of the previous meeting, held on January 18th, 2021, were read out and unanimously approved.

Agenda Item 2. To prepare teaching plan for next academic year (2021- 22)

All Faculties were instructed to submit their Teaching plans by June 2021.



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Agenda item 3. To conduct stakeholder feedback

The feedbacks of the stakeholders were taken and appropriate action against their suggestion was initiated. (Alumni feedback, teacher feedback, and student feedback)

Agenda item 4. To Conduct Student Satisfactions Survey

IQAC decided to prepare SSS questionnaire in tune of NAAC guidelines and conduct the student Satisfaction Survey.

Agenda item 5. To decide the seminars and workshops to be conduct in the Second term of the year (2020-21).

In the Second term of this academic year, it was decided to organise the following workshops and Webinar/seminars:


| Sr. No | Title of the Conference/Webinars Seminar/Workshop | Date | Sponsoring Agency | Level |
|--------|---|-------------------------------|-------------------|---------------------|
| 1 | First Term Training Programme (DLLE) | 2 nd February 2021 | College | Intra College Level |
| 2 | Webinar on Career Guidance | 2 nd March 2021 | College | Intra College Level |
| 3 | Poster Presentation Competition (Women Development Cell) | 15 th March 2021 | College | Intra College Level |
| 4 | Poster Making Competition (DLLE) | 5 th April 2021 | College | Intra College Level |
| 5 | Webinar on Career Guidance (DLLE) | 14 th April 2021 | College | Intra College Level |
| 6 | Annual Day (Kala - Vilas) | 15 th April 2021 | College | Intra College Level |

Agenda item 5. Any other matter with the permission of the chair

Nil

The meeting ended with a vote of thanks to the chair


IQAC Co-ordinator


Chairperson, IQAC



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ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON APRIL 17, 2021

- All teachers should submit their teaching plans Academic year (2021-22) in June 2021
- The stakeholder feedback i.e. alumni, teachers, students feedback and committee initiated appropriate action.
- IQAC conducted the SSS survey with the assistance of feedback and the SSS.
- On 2nd February 2021 Department of Lifelong learning and Extension Conducted First Term Training Programme and 2nd March 2021 conducted Webinar on Career Guidance
- On 15th March 2021 Department of Women Development Cell organised Poster Presentation Competition and 5th April 2021 Department of Lifelong learning and Extension Conducted Poster Making Competition, 14th April 2021 conducted webinar on Career Guidance
- On 15th April 2021 Conducted Annual Day (Kala - Vilas)


IQAC Co-ordinator


Chairperson, IQAC



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THE IQAC MEETING HELD ON APRIL 17, 2021


The following members were presented at the meeting:

01. Dr.B.B.Kamble – I/C Principal, Chairperson _____ 

02. Asso.Prof.S.S.Darole – IQAC Coordinator _____ 

03. Asst. Prof.A.J.Bharasakle- Member, Teachings Staff _____ 

04. Asst.Prof.(Ms.)Prasika Gaikwad- Member, Teaching Staff _____ 

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09. Mr.Tabish Khan – Member, Alumni _____ 