

# Yearly Status Report - 2017-2018

Part A		
Data of the Institution		
1. Name of the Institution	SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS	
Name of the head of the Institution	Dr. B.B.Kamble	
Designation	Principal(in-charge)	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	02266992024	
Mobile no.	9699213676	
Registered Email	shrichinaicollege_1963@yahoo.co.in	
Alternate Email	chinaicollege@gmail.com	
Address	Dr. S. Radhakrisnan Marg, Andheri East	
City/Town	Mumbai	
State/UT	Maharashtra	
Pincode	400069	

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Prof. Subhash S. Darole
Phone no/Alternate Phone no.	02266992024
Mobile no.	9869253086
Registered Email	shrichinaicollege_1963@yahoo.co.in
Alternate Email	chetanpanchal188@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.chinaicollege.in/wp-content/uploads/2022/10/AQAR-2016-2017.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink:	https://www.chinaicollege.in/wp-content/uploads/2022/10/calendar-17-18.pdf

# 5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	B++	80	2004	08-Jan-2004	07-Jan-2009
2	В	2.21	2016	19-Feb-2016	18-Feb-2022

# 6. Date of Establishment of IQAC

01-Feb-2004

# 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	

Seminar on career Guidance - Banking Sector	21-Aug-2017 1	41	
Seminar on Career in Company Secretary	22-Sep-2017 1	65	
Guest lecture on ERP	15-Nov-2017 1	46	
Seminar on event Management	18-Jan-2018 1	59	
<u>View File</u>			

# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

#### 12. Significant contributions made by IQAC during the current year(maximum five bullets)

- 1) Management Information System has been created in order to facilitate better reporting of activities conducted by various departments, committees and staff.
- 2) Encouraged and also motivated our teaching staff to take active participation and publish research paper in international/ national journals/ books. 3) Students are well informed from time to time about various extracurricular and extension activities. 4) Regulated and monitored functioning of Anti ragging committee, Discipline committee, Unfair means inquiry committee, Grievance cell.
- 5) Managed to organised various training programme for staff members.

## <u>View File</u>

# 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes	
A progress made towards increasing student's interest and achievement in sports activities.	The Department of sports taken an initiative to make the students aware about sports and henceforth the number of students participants in sports activities was quite impressive, Students have also won awards at intra collegiate sports events.	
Organising more environment friendly practices in the college.	Encouraged students to take active participation in tree plantation drive at the college campus, made use of LED lights and tried to promote Ecofriendly stuffs	
<u>View File</u>		

# 14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Management committee Meeting	16-Dec-2017
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	17-Jan-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Institution prepares Management Information System in precise and prescribed format by using different online mode which are divided in two parts. furthermore second part was divided in to ten modules and those are

Mumbai

uploaded in official website of statistical unit of university of

#### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

#### 1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri Chinai College of Commerce and Economics is affiliated to University of Mumbai. The institute has developed a structured and effective implementation of the curriculum through the various means. At the start of each academic year, our college prepares the academic calendar, and all teachers prepare their lesson plans to assist with curriculum execution. The principal of the college meets with faculty members to devise strategies for effective curriculum implementation. Following discussion, strategies for its effective delivery are finalised. When first-year students visit the college to inquire about the various courses available, they are given the college prospectus, which contains curriculum information. Before the teaching-learning process begins, all teachers distribute the syllabus for their respective subjects to students. Teachers talk about the course objectives, teaching methods, and assessment methods. Students can access the syllabus files, which are maintained by department heads, at any time. The college library is crucial in the planning and execution of the curriculum. The library aids in the smooth implementation of the curriculum by providing text books, reference books, magazines, subject journals, and internet access to teachers and students. The files containing all of the syllabi for all of the college's courses/programs are constantly updated in our college library. Students can easily access this information. The college website reflects the way the institute operates. Our college's website is updated on a regular basis with information about available courses and their curriculum. The curriculum is also easily accessible to our students via the college website. Shri Chinai College of Commerce and Economics website also contains information about the university's courses and programmes, as well as their curriculum and also provided additional information about Add -On certification courses and different College events. A well-planned timetable is one of the most important ways to ensure that the curriculum is effectively implemented. A timetable can be used by teachers to plan the successful execution of teaching-learning processes. Continuous evaluation of students' academic and overall performance is also important for curriculum implementation. As a result, conducting unit tests, semester exams, and organizing co-curricular and extra-curricular activities is crucial.in addition feedback on the curriculum is obtained from students, parents, and alumni. Our college's faculty has consistently and actively participated in the planning and restructuring of a number of subject curricula.On a regular basis, the college faculty keeps them informed of changes to the syllabus and its delivery. Our faculty has consistently and actively participated in the planning and restructuring of several subject curricula at our college. In a nutshell, well-planned and executed curriculum results in effective teaching-learning processes and continuous assessment throughout the academic year.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	00	00	00

#### 1.2 - Academic Flexibility

#### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction		
Nill NIL		Nill		
No file uploaded.				

# 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy	06/06/2016
BCom	Accounting and Finance	06/06/2016
BCom	Banking & Insurance	06/06/2016
BCom	Financial Market	06/06/2016
BCom	Finance and Marketing	06/06/2016

#### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

#### 1.3 - Curriculum Enrichment

#### 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled			
NIL	Nill	0			
No file uploaded.					

#### 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
Nill	NIL	0		
No file uploaded.				

## 1.4 - Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

# 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

The curriculum is evaluated using feedback from the colleges stakeholders, which include students, teachers, and alumni members. It is ensured that all stakeholders are familiar with the curriculum before collecting feedback. They are also given enough time to think about the curriculum. While preparing the feedback form, Questions such as Do you know the syllabus of the course for

which you have taken admission in the college? How useful / effective do you think your degree will be after your graduation? Your teachers use the latest methods and technology while teaching in the class. whether the supplementary course should be offered by the institute? And what do you gain after studying the curriculum? are included in the feedback form. The survey is carried out by distributing feedback forms to stakeholders. Forms that have been thoroughly filled out by stakeholders are collected and analysed. Shri Chinai College of Commerce and Economics is affiliated to University of Mumbai. As a result the college must adhere to the curriculum developed by the board of studies and approved by the University academic council. Some of the stakeholder suggestions can be addressed at the college level. For example, if a suggestion is made to start a diploma or Add - on certification course, the management Members, Principal, and IQAC Members will discuss it. Furthermore, efforts are made to improve the institutes overall development through the activities of the Career Counselling Cell, the Department of Lifelong Learning and Extension (DLLE), the Students Council, as well as workshops, field trips, internships, seminars, guest lectures, and departmental/co-curricular activities.

#### **CRITERION II – TEACHING- LEARNING AND EVALUATION**

#### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy	360	878	296
BMS	BMS Finance and Marketing		329	329
BCom	BCom Accounting and Finance		175	175
BCom Banking and Insurance  BCom Financial Market		180	160	160
		180	141	140
View File				

# 2.2 - Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	institution	Number of teachers teaching both UG and PG courses
2017	1101	0	16	0	16

#### 2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of achers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	5	4	4	4	0

#### View File of ICT Tools and resources

No file uploaded.

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Our students who have enrolled in our college faces various different challenges like the unfamiliar surroundings, cultural differences, peer pressure, pressure to perform better, physical changes, career choices, relationships etc. This is some examples of issues faced by the undergraduates. Though a majority of our students find several different ways to cope up with these types of issues, a number of them struggle for support ending up making wrong decisions or unfavourable choices. This may affect their academic performance and ensuring their future. A mentor is appointed by the college for each class. The mentors regularly interact with the students and closely monitor their progress. Emotional and mental wellbeing of the students is taken care by the mentors. Problem of each and every student are actively listened and mentor try to solve it by their end with appropriate solution. We have also made unique arrangements for making students mentoring in our college. At the time of admission, the professors remain actively present in the college and guide the students those who have come to seek an admission in our esteem college. In the process of selection of an appropriate course as well as subject based on students interest and choice and also keeping in mind the marks or scored secured in the 12th standard examination. Students are also guided and motivated to seek assistance from the teachers in case if they are not able to make a right selection of their subjects. During the process of their under graduation problems of each student are solved by effectively listening to their problems and also providing them with the best suitable solution. Our college not only focuses on their academic growth but also focuses on their physical health and extra-curricular activities for which our college organises various events where we provide them with a platform to show case their talent. Here we can share one of the most successful cultural event organized by our college ever year that is KALA VILAS under which various events take place that is mehndi competition, Nail art competition, Rangoli competition, Mock trading, Poster making and also arranges sports completion for our students. Activities included under sports competition are Cricket, Kho- Kho, Kabaddi, Football, Dodgeball, 100 meter running, Relay,, Badminton, Carrom and many more. Winners of various cultural and sports events are motivated as well as honoured with awards and rewards at the annual prize distribution function. College also carefully listen to each and every students doubt and problems related to exam and other problems and try to resolve their problems in the best suitable way possible. Mentors also focuses on minimising students drop out rates. Also look after to identify and understand the status of slow learners and encourage them all the time. And also focuses on encouraging advance learners. For slow learners extra doubt solving lectures are arranged. College also conduct external activity that is department of lifelong learning and extension under university of Mumbai.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1101	16	1:69

#### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	6	4	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

	Year of Award Name of full time teachers receiving awards from state level, national level, international level		Designation	Name of the award, fellowship, received from Government or recognized bodies		
	2017 NIL		Nill	00		
ľ	No file uploaded					

#### 2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semesterend/ year- end examination
BCom	22300001	SEM I to VI 20172018	18/04/2018	08/07/2018
BMS	22300002	SEM I to VI 20172018SEM I to VI 20172018	27/04/2018	27/06/2018
BCom	22300005	SEM I to VI 20172018	24/05/2018	07/08/2018
BCom	22300003	SEM I to VI 20172018	26/04/2018	11/07/2018
BCom	22300004	SEM I to VI 20172018	26/04/2018	12/07/2018
		<u>View File</u>		

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an Educational institution affiliated to university of Mumbai, Institution carefully implemented the curriculum as designed by the University of Mumbai, we follow the curriculum and accordingly as per the curriculum of course each department implemented the course as per the guidelines mentioned in the curriculum, each department makes their own and separate semester wise continuous internal evaluation in the institution. As per the rules each department conduct internal assessment unit test of 25 marks and as per the marks obtained by the students, internal assessment can also be done effectively. Similarly project assignment, seminar, Theory assignment and practical assignment also evaluated as per the rules of university of Mumbai. Schedule of Internal examination, Seating arrangements, Hall invigilators systematically pre planned and listed during every examination. Preparation of question paper is carried out by HOD/ Subject expert to ensure quality of the Question paper. Regularly monitoring the attendance of the students for the examination. Internal assessment has to be carried out within the prescribed time. Performance of the students in internal assessment is very useful for faculties to identify between slow and advanced learners in their respective subjects. Slow learners are motivated and also encouraged to improve their academic performance in the near future. The active evaluation of project course is assessed by conducting periodical project guidance lecture by the respective faculty on the basis of key parameters like problem formulations, understanding of the project, presentation skills, and communication of ideas, technical knowledge, and project management. Major project consist of 100 marks. All these activities are carried on as per the guidelines and instructions provided by the university of Mumbai.

# 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepares a calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum, Extracurricular and cocurricular Activities. As per the university rules and regulations academic activities run by the college throughout the year. At the beginning of the session institution prepared an academic calendar in order to organise the curricular and extracurricular activities in the institution. In the academic calendar institute adhered to available working days, short and long Holidays (Ganpati vacation, Diwali vacation, Christmas break), National Public holidays,

Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work etc. and special days, Departmental unit tests, Industrial visit, Awareness Programmes and rallies, organising workshop / seminar activity are planned month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution participated in the Extra-curricular activities like participation Athletics, participation in Youth Festival, Participation Intercollegiate sport competitions like cricket, kabaddi, chess, badminton, table tennis organised by the affiliating university. Institute tries to run all the activities as per the academic calendar but some time due to some uncertain circumstances some events scheduled gets change.

#### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.chinaicollege.in/wp-content/uploads/2022/08/Chinai-college-PO-PSO-CO.pdf

#### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
22300001	BCom	Accountancy	72	55	76.38
22300005	BMS	Finance and Marketing	101	72	71.29
22300002	BCom	Accounting & Finance	58	51	87.93
22300003	BCom	Banking and Insurance	45	36	80
22300004	BCom	Financial Markets	44	41	93.18
<u>View File</u>					

#### 2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.chinaicollege.in/wp-content/uploads/2022/10/SSS-FILE-2017-2018-chinai-college.pdf

#### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

			No file	uploaded	•			
3.2 – Innovation Ecosystem								
3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year								
Title of workshop/seminar Name of the Dept. Date								
NIL NIL								
3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year								
Title of the innovation	n Name of Awa	ardee	Awarding	Agency	Dat	e of award		Category
NIL	NIL			0		Nill		0
			No file	uploaded	•			
3.2.3 – No. of Incubat	tion centre create	d, start-	ups incubat	ed on camp	us durir	ng the year		
Incubation Center	Name	Spon	sered By	Name of Start-u		1.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0		Date of Commencement
NIL	NIL		NIL	NI	<b>L</b>	0		Nill
			No file	uploaded			•	

# 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International	
0	0	0	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)			
Nill	00	0	0			
No file uploaded.						

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication			
Business Economics	1			
<u>View File</u>				

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation	
NIL	NIL	NIL	Nill	0	0	0	
	No file uploaded.						

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Т	itle of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
	NIL	NIL	NIL	Nill	0	0	0
	No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	1	Nill	Nill
		<u>View File</u>		

#### 3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities	
Career Project	reer Project Shri Chinai College of Commerce Economics		55	
<u>View File</u>				

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited		
Nil	Nil	Nil	0		
No file uploaded.					

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites		
Nil	Nil	Nil	0	0		
No file uploaded.						

## 3.5 - Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration			
Nil	0	0	0			
No file uploaded.						

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
	linkage	partnering			

		institution/ industry /research lab with contact details				
Nil	Nil	Nil	Nill	Nill	0	
No file uploaded.						

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs			
Nil	Nill	Nil	0			
No file uploaded.						

## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

## 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
534500	299162

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added				
Campus Area	Existing				
Class rooms	Existing				
Laboratories	Existing				
Seminar Halls	Existing				
Seminar halls with ICT facilities	Newly Added				
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added				
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added				
<u>View File</u>					

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

	Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Ī	SOUL	Partially	2.0	2010

## 4.2.2 - Library Services

Library Service Type	Existing		Newly	Added	Total	
Text Books	8225	1132322	989	130209	9214	1262531
Reference	17778	1679083	73	43036	17851	1722119

Books						
Journals	22	411993	0	43418	22	455411
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & Samp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content			
NIL NIL		NIL	Nill			
No file uploaded.						

#### 4.3 - IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	59	41	35	0	0	9	4	30	5
Added	0	0	0	0	0	0	0	0	0
Total	59	41	35	0	0	9	4	30	5

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

#### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
694850	67559	67847	559444

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure plays a vital role in every institution and it is equally very important to look after the maintenance of infrastructure from time to time. For which our staff look after the maintenance of all buildings in the campus area by the managing committee. Also the sports complex is maintained and managed by the managing committee. Funds for maintenance are allocated accordingly and maintenance works are well executed through AMC (Annual Maintenance Contract) for college and library equipments and CCTV. The support help staff look after the cleanliness and maintenance of the college campus. Adequate and proper infrastructure has been provided for our students so that to take a part in extracurricular activities. The institution has also various facilities for

indoor and outdoor games. The college has made a provision for gymkhana to encourage physical fitness. Gymkhana instruments are available for exercise and warm up for sports students. College library is partly automated with SOUL 2.0 library software. The maintenance of the software is done by our college internal staff itself. Along with regular up gradation in the version of the software. The maintenance of the library learning resources is done as and when required. Binding and lamination of rare books are done as and when required. The maintenance of computers is managed by our college internal staff for maintaining the computers, printers. The maintenance of carpentry work and electrical work is done by the contractor appointed by the college managing committee as and when required. The maintenance of water supply that is cleaning the water tank, repairing work of water coolers and aqua guard is done as and when required. The college supervision and support staff look after the maintenance of water supply, electrical and other related work and also look after the cleanliness of the college building. All these activities are carried on in order to provide proper infrastructure and learning resources to our students.

https://www.chinaicollege.in/infrastructure

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0
No file uploaded.			

# 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching(maths)	06/09/2017	70	Prof. Manish Jaiswal
Guest lecture on Enterprise Resource Planning	15/11/2017	46	Prof. Samrudhi Shetty
Maths Quiz Competition	22/12/2017	92	Prof. Manish Jaiswal
seminar on event Management	01/01/2018	59	Prof. Sagar Asrani
Remedial Coaching(maths)	21/02/2018	65	Prof. Manish Jaiswal
<u>View File</u>			

# 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year Name of the Number of Number of Number of Number o
---

	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2017	seminar on carrier Guidance - Banking Sector	0	41	0	0
2017	Seminar on Carrier in Company Secretary	0	65	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	30

# 5.2 - Student Progression

5.2.1 – Details of campus placement during the year

	On campus		Off campus		
Nameof organizations visited	organizations students		Nameof Number of organizations students visited participated		Number of stduents placed
NIL	0	0	00	0	0
No file uploaded.					

# 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	BCOM	Commerce	DTSS College	LLB
2018	1	BCOM	Commerce	Bhartiya College	M.Com
2018	1	BCOM	Commerce	SVKMS College	MCOM
2018	1	BCOM	Commerce	K.J.Somaiya College	MCOM
2018	1	BCOM	Commerce	UNIVERSITY OF MUMBAI ( IDOL)	MCOM
2018	6	BMS	Management	UNIVERSITY OF MUMBAI ( IDOL)	MCOM

2018	10	BCOM ( Accounting & Finance)	Accounting & Finance	UNIVERSITY OF MUMBAI ( IDOL)	MCOM
2018	5	BCOM ( Banking & Insurance )	Banking & Insurance	UNIVERSITY OF MUMBAI ( IDOL)	MCOM
Nill	3	BCOM ( Financial Markets)	, , , , , , , , , , , , , , , , , , , ,		MCOM
<u>View File</u>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying		
Nill	0		
No file uploaded.			

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants		
Sports	Institutional Level	308		
Cultural Activities -Kala-Vilas	Institutional Level	249		
<u>View File</u>				

#### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

	Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
ı	2018	00	Nill	Nill	Nill	00	00
Ī	No file uploaded.						

5.3.2 – Activity of Student Council & Expresentation of students on academic & Expresentative bodies/committees of the institution (maximum 500 words)

Shri Chinai College of Commerce Economics College has formed various committees at the beginning of academic year 2017-18 for eg. Department of Life Long Learning Extension, Woman Development Committee, Anti Ragging Committee, Grievance Redressal Committee, etc. Shri Chinai College of Commerce Economics created a Women Development Cell As per the guidelines of the UGC and Supreme Court on Anti-Sexual harassment. The cell was constituted to the basic objective to develop the guidelines norms for a policy against sexual harassment to prepare a detailed plan of action, both short long term. Our college provides proper assistance to the students for redressal of their grievances. College ensure that the mechanism for registering complaints is safe, accessible sensitive. The students drop their grievances in the grievance box installed by the college near entrance. The Grievance Redressed Committee opens the complaint box every month. If any complaint received, Grievance Redressed Committee sends its recommendation to the principal for further actions. Even oral complaints are also notified. Shri Chinai College of Commerce Economics has wide awareness and undertakings on policies with zero tolerance.

# 5.4 – Alumni Engagement 5.4.1 – Whether the institution has registered Alumni Association? No

5.4.2 - No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association:

We are in continuous touch with many of our alumni and some informal meetings took place as well as one official meeting was arranged during the current academic year 2017-2018. All Alumni showed interest in the contribution for the development of the students institute in the form of organising various training programs like skill development. Alumni interacted with the students and gave career guidance regarding higher studies and placements.

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute has a mechanism for delegating authority and providing operational autonomy to all the staff members to work towards decentralization. Faculty members are given representation in various committees and allowed to conduct various programs . Vision and Leadership: To impart relevant and quality education to students in general and the students around Andheri (East). To inculcate values of regularity, punctuality and discipline so that students grow up to be responsible citizens. To promote overall personality development of students via curricular activities like sports, dramatics, music etc. To develop and prepare students for facing challenges in the competitive world by using their potential in acadchlics and co-curricular activities. To generate a sense of belongingtowards the institution by mtual interaction between past and present students. To utilize the college infrastructure for well being of the suldents as well as the neighborhood community Practice I: Activities of Career Counselling and Placement cell Our college always focuses on Career counseling to students in the areas of specialization we offer. Our experienced full time faculties which have industry experience as well as visiting faculty who is already from industry guide student in every aspect of career. Our teachers are making subject more practical by to give discussing current scenarios with students. We are also conducting seminars on soft skills to help students make them employable. Practice II: Functioning of Library Committee The Library Committee of our college works towards modernization and improvement of library and documentation services. It also formulates policies and procedures for efficient use of Library resources. We have diverse books that enhance the academic and other skills of students. Library has capacity to accommodate more than 50 students at a time. There is a separate section allotted to teachers so they can do research work. Paper clippings about educational or topics of general knowledge are maintained in the library. We also have newspapers and magazines so students will keep themselves up to date with ongoing scanerios. Every year we bring new books from various authors under syllabus prescribed by Mumbai University.

6.1.2 - Does the	e institution have	a Management	Information	System (MIS	3)?
1 0.1.2 – Dues inc	institution nave	a Management	IIIIOIIIIalioii	System nyns	))

Yes

# **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum followed is that prescribed by the University of Mumbai for all the programmes. The Faculty is encouraged to attend syllabus revision workshops conducted at various colleges. Accordingly, members of the faculty regularly attend seminars / workshops etc. on syllabus revision. Departmental meeting is conducted in order to give suggestions for syllabus and the same is being forwarded to board of studies.
Teaching and Learning	Teaching Plan submitted at the beginning of each semester and weekly reports are collected from the lecturers. Staff members prepare a teaching plan at the beginning of every semester. This plan is based on the teaching days available for class instruction. Staff members are encouraged to use audio visual aids and ICT in the classroom. Usage of LCD projectors for better presentation, role play, casestudy approach so as to make learning simple, easy and interesting. Regular departmental meeting are conducted. Notes are being uploaded on website. The faculty uses innovative teaching learning methods such as roleplays, group discussions and news article discussions. Black Board Technology has been introduced to provide a virtual learning environment and to serve as a platform for communication and sharing academic content with students. Field trips, industrial visits and workshops are organized to understand the practical nature of the subjects taught. Notes are circulated to students by teachers whenever required.
Examination and Evaluation	College follows all Ordinances as laid down by the University of Mumbai as regards to examination, evaluation, gracing, moderation, revaluation, remuneration, student progression etc.  As an affiliated college of Mumbai University, we have adopted the online system for assessment of answer sheets

	for all third year exams conducted by Mumbai University. During examination time workload of supervision is adjusted depending on papers assessment and result declaration of result. Supervision chart is allotted on equity basis.
Research and Development	Fulltime faculties of the college is provided with a common laptop with WiFi facility to help them in research work.
Library, ICT and Physical Infrastructure / Instrumentation	The college has added necessary hardware and software to equip classrooms and laboratories with ICT facilities. Fulltime faculty of the college is provided with a common laptop, projects and exercises. Campus has WIFI facility. We focus on student feedback for regular appraisal of faculty. In the staff meeting, staff members are shown their individual feedback and after the meeting principal has one on one discussion with each staff member on the basis of analysis of their feedback. The institution encourages and also provides financial assistance in terms of reimbursement of fees to the faculty to attend seminars, present papers, participate in refresher /orientation courses.
Human Resource Management	All the portfolios of curricular and co-curricular activities are distributed among staff members at the beginning of the academic year. These portfolios are assigned on rotation basis. Staff Academy is in place where programmes are held for staff members. Staff attendance is monitored on daily basis via biometric machine as well as by maintaining of a muster. Service books and employee records are maintained.
Industry Interaction / Collaboration	With the objectives of enabling the students to establish the link between Theory and Practice and to establish Institute Industry relationship on a permanent basis, the college organizes a Guest Lecture Series every year. We call eminent resource persons from industry were invited to deliver talks in their various areas of expertise. •  Guest lectures are conducted by industry experts. • Short Industrial visit is organized (BSE). •
Admission of Students	To ensure transparency in the admission process an Admission

Committee is formed. All the admissions are processed through this committee for proper scrutiny of documents. The complete master list of applicants as per merit is displayed on the college notice board. Similarly merit list (Categories wise) of selected candidates is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	E-governance is the integration of Information and Communication  Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective.
Administration	E-governance is administered in almost all the areas. We have extended computerization on the premises. Both the offices i.e. B.Com and Selffinancing section as well as library are well-equipped with computers and peripherals. The entire result processing of the Self Financing Section and admission procedure for all classes of the Degree section is processed online within the college itself.
Finance and Accounts	The college uses the software for E- governance for transparent functioning of Finance and Accounts department of the college. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.
Student Admission and Support	Students register for admission on the University of Mumbai portal (as mandated by UOM) An effective MIS tool has improved the admission process, with online filling of admission forms.
Examination	The College has the separate Examination department with equipped ITC tools necessary for examination

purpose. As per the requirement of
Examination department all the
necessary equipment's are provided by
the college such as Separate Desktop
and Internet Facility for online
procedure of Paper Downloading and
further activities for exam purpose.
The examination department has the
separate Machine for printing the
question papers downloaded from
university portal.

#### 6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-tea	aching
Permanent	Full Time	Permanent	Full Time
3	12	4	7

#### 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Nil

#### 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institute conduct financial audit that helps to understand networth of our institute. This primarily involves checking accounting records, major financial concerns and internal control policies. It is important to conduct internal financial audit regularly so as to get prepared for external audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose	
Nil	0	00	
No file uploaded.			

00

#### 6.4.3 - Total corpus fund generated

## 6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte	rnal
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	Yes	Joint Director, Higher Education Mumbai Region, Mumbai Account General (AG Audit)	Yes	S.R Divatia CO

#### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Orientation program for first year students. 2. Parents' teacher meetings are held where the parents are informed about the attendance and performance of their wards. 3. They are also apprised about the academic progress of their wards.

#### 6.5.3 - Development programmes for support staff (at least three)

NIL

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 - Number of Quality Initiatives undertaken during the year

-						
	Year	Name of quality	Date of	Duration From	Duration To	Number of
		initiative by IQAC	conducting IQAC			participants

2018	Women Safety	10/01/2018	10/01/2018	10/01/2018	65	
<u>View File</u>						

#### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Safety	10/01/2018	10/01/2018	60	0

#### 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

#### Percentage of power requirement of the University met by the renewable energy sources

· CCTV surveillance facility is available within the college premises. The availability of CCTV surveillance facility has increased in overall feeling of satisfaction among the students and staff, especially female members as far as the safety of the human resource on college campus is concerned. • To save energy, we have placed LED Tube lights in the Conference Room, Classroom, Passage, and First Floor auditorium and all the front and back office desks. • Dry and wet garbage is collected in separate bins. • The college has a girl's common room. It is well equipped with the requisite basic amenities. Girl students rest, eat food and study in the Girl's Common Room. To ensure that the girls are safe in the common room, the college has provided with female staff attendant. Police help line for crime against children and women (phone number 103) is displayed in the common room. • The college has provided with a separate Common Room for the Boys in the college. This ensures the safety and redressal of any problems faced by the male students and utmost care is taken to ensure the speedy and fair redressal of their problems. • Reuse of one side printed paper for internal communication. Reduction in use of paperwork by goes digital system. • Sewage water is discharged to Public sewers. Domestic Waste is given to Municipal Corporation. Two types of Waste bins are provided on campus for biodegradable and non-biodegradable waste. Wet waste and Dry waste bins are also provided on the college campus.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
	advantages and disadva ntages	and contribute to local community					
2017	Nill	Nill	22/12/2	01	Maths Quiz comp etition	The dep artment of mathem atics has arranged Quiz on Behalf of Birth ann iversary of Sriniv asaRamanu jan, National Mathematics Day on 22 December, 2016. The students will have deeper un derstanding of how well they understand d the content.	55
2017	Nill	Nill	04/07/2	01	Tree Pl antation	Shri Chinai College of Commerce and Economics had organised a Tree Pl antation Day. At the plant ation of saplings, all the p articipan ts were happy to plant the	60

1								
	2018	Nill	Nill	21/02/2	01	Save	The Dep	50
				018		Earth	artment	
						Save Life	of	
							Commerce	
							and Envir	
							onmental	
							Studies	
							organises	
							one day	
							seminar	
							on the	
							topic Ban	
							on	
							Plastic	
							Bags on	
							21st	
							February,	
							2018.	
				No file		l		
	No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)	
NIL	Nill	NIL	

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants			
Ethics and professional skills at workplace.	27/11/2017	27/11/2017	45			
<u>View File</u>						

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Water - Remove damaged taps and install sensitive taps if possible. Establish water treatment systems. Awareness programs on water conservation are to be conducted Energy - Conduct more save energy awareness programs for students and staff. Replace computers and TVs with LED monitors. More energy-efficient fans should be replaced. Observe a power-saving day every year. Waste - The practice of waste segregation is to be initiated. Establish a plastic-free campus. Avoid paper plates and cups for all functions in the college. Encouraging students not just through words, but through action for making the campus green. Conducting competitions among departments for making students more interested in making the campus green.

#### 7.2 - Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Building of Paper-less office. Objectives of the Practice We aim to eliminate the usage of paper as much as possible. The underlying principle is to reduce ecological footprints of our operation. Not only will going paperless reduce our usage of paper and help us save cost, it would also digitize our office and make the storage and retrieval of documents easier and quicker. Practice Plastic Free Campus Objectives of the Practice This practice has been started with the aim of minimizing the generation of plastic waste in the college campus. 3. The Context There is no dispute about the fact that the plastic waste has become a menace and is extremely difficult to control. As a Higher Education Institute it is a moral responsibility for us to not only take care

of the plastic waste that we generate but also be able to take the cause of plastic recycling beyond the confines of the institute.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.chinaicollege.in/wp-content/uploads/2022/10/best-practise-2017-2018.pdf

#### 7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shri Chinai College of Commerce and Economics gives its teachers, non-teaching staff, and students every opportunity for ethical and moral value-based self-development in order to meet the challenges of the dynamic teaching-learning environment. This is critical for the institutions growth and advancement. The College is committed to improving the quality of its faculty, catalysing high-quality academic research in discipline-specific and interdisciplinary fields, establishing effective governance and leadership, and providing an optimal learning environment and support system for students. The work environment at the College is collaborative and interactive. It strongly believes in paying back to society what it rightfully owes to it. The institution believes in creating and nurturing an environment of social commitment in the young minds and the best way it can be done is by leading through example.

#### Provide the weblink of the institution

https://www.chinaicollege.in

#### 8. Future Plans of Actions for Next Academic Year

In order to provide adequate infrastructure facility, Infrastructural improvements have been planed accordingly in order to make class room ready for lectures. Improvement in canteen facilities for students taking in to consideration hygrine factors on priority basis. make college website more creative and easy to access. To create an impact full environment for holistic development of students, faculties and supports staffs.. To focus on continuous upgradation and updating knowledge towards the use of technology by faculty and students.