



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS
Name of the head of the Institution	Dr. B. B. Kamble
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02266992024
Mobile no.	9699213676
Registered Email	shrichinaicollege_1963@yahoo.co.in
Alternate Email	chinaicollege@gmail.com
Address	Dr.S.Radhakrishnan Marg., Andheri (East)
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400069

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Prof. Subhash S. Darole
Phone no/Alternate Phone no.	02266992024
Mobile no.	9869253086
Registered Email	shrichinaicollege_1963@yahoo.co.in
Alternate Email	chetanpanchal188@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.chinaicollege.in
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.chinaicollege.in/wp-content/uploads/2022/07/academic-calendar-2016-17_chinai-college.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80	2004	08-Jan-2004	07-Jan-2009
2	B	2.21	2016	19-Feb-2016	18-Feb-2022

6. Date of Establishment of IQAC	01-Feb-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Seminar on Career Guidance	29-Aug-2016 1	150
Seminar on Stress Management	21-Sep-2016 1	100
Training Programme for Staff members	26-Nov-2016 1	15
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Created Management Information System to facilitate better reporting of activities by various departments, committees and staff 2) Motivated teachers to publish research papers in international/national journals/ books. 3) Students are notified from time to time about various extracurricular and extension activities 4) Monitored functioning of Anti ragging committee, Discipline committee, Unfair Means inquiry committee, Grievance cell. 5) Organised training programme for staff Members

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Increasing students achievements in sports activities	The Department of Sports took initiative to propagate the importance of sports and hence the number of students participating in sports activities was reasonably good. Students have won awards at intercollegiate sports events.
Introducing more environment friendly practices in the College	Changing the lighting systems to LEDs, Tree plantation drives on campus
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Management committee Meeting	16-Dec-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

08-Feb-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

institute prepare Management information system in prescribe format and using different online modes which where segregated in two parts, which second part was divided in to 10 modules and that has been uploaded in official website of statistical unit of University of Mumbai

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

Shri Chinai College of Commerce and Economics is affiliated to University of Mumbai. The institute has developed a structured and effective implementation of the curriculum through the various means. Our college prepares the academic calendar at the beginning of the academic year, and all teachers prepare their teaching plans to help with curriculum execution. The college's principal holds meetings with faculty members to develop strategies for effective curriculum implementation. After discussion the strategies are finalized that would support its effective delivery. When first-year students visit the college to inquire about the various courses offered by the institute, they are given the college prospectus, which contains information about the curriculum. Before the teaching-learning process begins, all teachers distribute the syllabus for their respective subjects to students. Teachers discuss the course objectives, teaching methods, and evaluation methods. The syllabus files, which are maintained by department heads, are available to students at any time. The college library plays an important role in the curriculum's planning and execution. The library facilitates the smooth implementation of the curriculum by providing teachers and students with the necessary text books, reference books, magazines, subject journals, and internet access. Our college library is constantly updating the files containing all of the syllabi for all of the college's courses/programs. This information is easily accessible to students. The college website is a reflection of how the institute operates. Our college website is regularly updated with information about available courses and their curriculum. Our students can also easily access the curriculum via the college website. Shri Chinai College of Commerce and Economics website also contains information about the university's courses and programmes, as well as their curriculum and also provided additional information about Add -On certification courses and different College events. A carefully planned timetable is one of the most important means of ensuring that the curriculum is implemented effectively. Teachers can use a timetable to plan the successful execution of teaching-learning processes. Continuous evaluation of students' academic and overall performance is also important for curriculum implementation. As a result, conducting unit tests, semester exams, and organizing co-curricular and extra-curricular activities is crucial. Furthermore, feedback on the curriculum is obtained from students, parents, and alumni. Our college's faculty has consistently and actively participated in the planning and restructuring of a number of subject curricula. The college faculty keeps them informed of changes to the syllabus and its delivery on a regular basis. Our college's faculty has consistently and actively participated in the planning and restructuring of a number of subject curricula. The college faculty keeps them informed of changes to the syllabus and its delivery on a regular basis. In a nutshell, planned and effective curriculum execution is reflected in effective teaching-learning processes and continuous assessment throughout the year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy	06/06/2016
BCom	Accounting and Finance	06/06/2016
BCom	Banking & Insurance	06/06/2016
BCom	Financial Market	06/06/2016
BMS	Finance and Marketing	06/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback on the curriculum is obtained from the colleges stakeholders, which include students, teachers, and alumni members. Before collecting feedback, it is ensured that all stakeholders are familiar with the curriculum. They are also given enough time to think about the curriculum. While preparing the feedback form, Questions such as do you find the existing curriculum adequate?, if this curriculum is not adequate, what changes do you think should be made?, whether the curriculum should be designed on the basis of the importance given to skills or job oriented knowledge or overall personality development of the students?, whether the supplementary course should be offered by the institute? and what do you gain after studying the curriculum? are included in the feedback form. The survey is carried out by distributing feedback forms to stakeholders. Forms that have been thoroughly filled out by stakeholders are</p>

collected and analyzed. In this way, the stakeholders views on the curriculum and the changes that need to be made to it become clear. Shri Chinai College of Commerce and Economics is affiliated to University of Mumbai. As a result the college must adhere to the curriculum developed by the board of studies and approved by the University academic council. Some of the suggestions made by stakeholders can be addressed at the college level. For example, if there is a suggestion to begin a diploma or Add - on certification course, the management Members, Principal, and IQAC Members will discuss it. These members make the final decision collectively. Furthermore, efforts are made for the overall development of the institute through the activities of the Career Counselling Cell, Department of lifelong learning and extension (DLLE), Students Council, as well as workshops, field visits, internships, seminars, guest lectures, departmental/co-curricular activities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy	480	812	391
BMS	Finance and Marketing	360	348	348
BCom	Accounting and Finance	180	178	178
BCom	Banking and Insurance	180	168	168
BCom	Financial Market	180	143	143

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1228	0	17	0	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	5	4	4	4	0

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A student who enrolled for college face challenges like the unfamiliar surroundings, culture differences, peer pressure, pressure to perform better, physical changes, career choices, relationships, identity formation are just some examples of issues that confront the young undergraduates. Though a majority of students find ways to cope with these issues, a number of them struggle for support ending up making wrong decision or unfavorable choices. This affects their academic performance and ensuring future. A mentor is appointed for each class. The mentors regularly interact with the students and closely monitor their progress. Emotional well-being of the students is taken care of by the mentors. Problem of each student are listened and mentor try to solve it by their end. We have made unique arrangements for making students mentoring available in our college. At the time of admission, the professors remain present in the college and guide the students in the process of making a selection of subjects keeping in mind the marks obtained in the 12th examination. The students are motivated to seek assistance from the teachers if they are not able to make a right selection of the subjects. During the course of under graduation Problems of each student are solved by listening to their problems. College not only focuses on their academic growth but also focus on their physical health and extra curriculum for which college organize KALA VILAS event where mentors push each student to participate in different art and sport activities like Mehndi competition, nail art completion, Rangoli completion, mock trading, poster making, cricket, kho-kho, kabaddi, football, dodge ball, 100 meter running, relay badminton, carom, and many more. Winning students are motivated and also honored at the annual function. Carefully listen to exam related and other problems and solve them in the best way possible. Mentors focus to minimize student drop-out rates. To identify and understand the status of slow learners and encourage advanced learners. Advanced learners identified and encouraged with incentive prizes whereas for slow learner extra doubt solving lectures are arranged. College is also conducting external activity that is department of life long learning and extension.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1228	17	1:72

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	6	4	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Nil	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	22300001	SEM I to VI 2016-2017	17/04/2017	20/08/2017
BMS	22300002	SEM I to VI 2016-2017	28/04/2017	20/08/2017
BCom	22300005	SEM I to VI 2016-2017	28/04/2017	26/08/2017

BCom	22300003	SEM I to VI 2016-2017	27/04/2017	06/09/2017
BCom	22300004	SEM I to VI 2016-2017	26/04/2017	03/09/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an Institution affiliated to University of Mumbai, Institution carefully implemented the curriculum designed by the University, as per the curriculum of course each department implemented the course as per guidelines mention in the curriculum, each department makes semester wise continuous Internal evaluation in the institution. As per rules each department conduct internal assessment unit test of 25 marks and as per marks obtained, internal assessment can be done. Similarly, Project assignment, Seminar, Theory assignment and practical assignment also evaluated by the rules of affiliating university. Schedule of Internal Examination, Seating arrangements, hall invigilators listed for every examination. Preparation of question paper is carried out by HoD/ Subject expert to ensure quality of the Question paper. Monitoring the attendance of the students for the Examination. Internal Assessment has to be carried out within the prescribed time. Performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future. The evaluation for project course is assessed by conducting periodical project guidance lecture by the respective faculty on the basis of key parameters like problem formulations, understanding of the project, presentation skills, communication of ideas, technical knowledge, project management. Major project consists of 100 marks

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum, Extracurricular and co-curricular Activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organise the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays (Ganpati vacation, Diwali vacation, Christmas break), National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work etc. and special days, Departmental unit tests, Industrial visit, Awareness Programmes and rallies, organising workshop / seminar activity are planned month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution participated in the Extra-curricular activities like participation Athletics, participation in Youth Festival, Participation Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton, table tennis organised by the affiliating university. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.chinaicollege.in/wp-content/uploads/2022/08/Chinai-college-PO-PSO->

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
22300001	BCom	Accountancy	98	75	76.53
22300002	BMS	Finance and Marketing	114	73	64.04
22300005	BCom	Accounting & Finance	60	53	88.33
22300003	BCom	Banking and Insurance	56	30	53.57
22300004	BCom	Financial Markets	38	23	60.53

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.chinaicollege.in/wp-content/uploads/2022/10/Chinai-College-Andher-East-Critria-2-SSS-2016-17.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	3	0	0	0
Presented papers	0	3	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Career Project	Shri Chinai College of Commerce Economics	1	13
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	0	0
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
285260	72140

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7048	1000737	1177	131585	8225	1132322
Reference Books	17768	1672628	10	6455	17778	1679083
Journals	17	368183	5	43810	22	411993
Library Automation	1	10000	0	0	1	10000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	59	41	9	0	0	9	4	30	5
Added	0	0	0	0	0	0	0	0	0
Total	59	41	9	0	0	9	4	30	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
463250	83688	99063	280499

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintenance of infrastructure our staffs look after the maintenance of all buildings in the campus by managing committee. Also the sports complex is maintained by the managing committee. Funds for maintenance are allocated and maintenance works are executed through AMC for college library equipments and CCTV. The support staff look after the cleanliness and maintenance of the college campus. Adequate infrastructure has been provided for student to take a part in extracurricular activities. The institution has facilities for indoor and outdoor games. Also, the space is available for the indoor games. The college has made provision for gymkhana to encourage physical fitness. Gymkhana instruments are available for exercise and warm up for sports students. Library is partly automated with SOUL 2.0 Library software. The maintenance of the software is done by our internal staff. With regular up gradation in the version of the software. The maintenance of library Learning resource is done as and when required. Regular binding and lamination of rare book are done. The maintenance of rack and cupboard are done in regular intervals. The maintenance of computer is managed by our college internal staff for maintaining the computers, Printers and LCD. The maintenance of carpenter work and electrical work is done by the contractor appointed by the managing committee as and when required. The maintenance of water supply i.e, cleaning tank, repairing work of water coolers and Aqua guards is done as and when required. The supervision and support staff look after the maintenance of water supply, electricity and related work and also for cleanliness of the college building.

<https://www.chinaicollege.in/infrastructure>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching (mathematics)	01/09/2016	21	Prof. Manish Jaiswal
Seminar on Stress Management	22/09/2016	128	Prince Kumar Upadhyay and associates
Remedial Coaching (mathematics)	21/02/2017	25	Prof. Manish Jaiswal
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	How to develop time management organisations skill	0	47	0	0
2017	Seminar on career awareness about Government Jobs	0	97	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	BCOM	Commerce	NALANDA INSTITUTE	LLB
2016	1	BCOM	Commerce	ORIENTAL COLLEGE	LLB
2016	7	BCOM	Commerce	IDOL	MCOM
2016	1	BCOM	Commerce	THAKUR COLLEGE	MCOM
2016	1	BCOM	Commerce	TOLANI COLLEGE	MCOM
2016	1	BCOM	Commerce	UNIVERSITY OF MUMBAI	MCOM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rink Football per Team (5 members)	Institution Level	20
Open Cricket	Institution Level	81
Box Cricket per Team (7 members)	Institution Level	35
Kabaddi per Team (7 members)	Institution Level	28
Dodge Ball	Institution Level	24
Cultural Activities - College Fest	Institution Level	46
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2016	00	Nil	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council at Shri Chinai College of Commerce and Economics is elected annually through a fair and democratic process by an active participation of all students. The Student Council consists of a President (Third year student), Vice-President (Second year student), departmental and committee presidents, vice presidents, treasurers, and class representatives. In the academic year of 2016-17, for instance, the Student Council was supported by a cabinet of 10 Presidents and Vice-Presidents leading various student committees and academic associations within college and an organizing committee of 35 members. All members of the Student Council take an oath to serve in the interest of the institution and the committees with integrity and devotion. The Student Council - elected to represent the fellow students - work with the Principal, faculty convenors, and students for organizing events and also building a bridge between the faculty members, administrative staff, and students. The Student Council members help the faculty and administration in the Admission process and the Orientation Programmes organised for new students annually. The student council members also help in organizing Cultural days celebrated in college, Teacher's Day, Sport's Day and the annual College Fest - Kala Vilas. Funding for these activities organized by the council comes from student's contribution. The college, along with the council members, also organizes Prize Distribution event every year in which Toppers are being felicitated with trophies, medals, certificates and cash prizes.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

95

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

We are in regular touch with many of our alumni and some informal meetings took place as well as one official meeting was arranged during the current academic year 2016-2017. Alumni interacted with the students and gave career guidance regarding higher studies and placements. Alumni answered question of students regarding preparations for placements and how they should face HR interviews etc.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute has a mechanism for delegating authority and providing operational autonomy to all the staff members to work towards decentralization. Faculty members are given representation in various committees and allowed to conduct

various programs . Vision and Leadership: To impart relevant and quality education to students in general and the students around Andheri (East). To inculcate values of regularity, punctuality and discipline so that students grow up to be responsible citizens. To promote overall personality development of students via curricular activities like sports, dramatics, music etc. To develop and prepare students for facing challenges in the competitive world by using their potential in academics and co-curricular activities. To generate a sense of belonging towards the institution by mutual interaction between past and present students. To utilize the college infrastructure for well being of the students as well as the neighborhood community Practice I: Activities of Career Counselling and Placement cell Our college always focuses on Career counseling to students in the areas of specialization we offer. Our experienced full time faculties which have industry experience as well as visiting faculty who is already from industry guide student in every aspect of career. Our teachers are making subject more practical by to give discussing current scenarios with students. We are also conducting seminars on soft skills to help students make them employable. Practice II: Functioning of Library Committee

The Library Committee of our college works towards modernization and improvement of library and documentation services. It also formulates policies and procedures for efficient use of Library resources. We have diverse books that enhance the academic and other skills of students. Library has capacity to accommodate more than 100 students at a time. Paper clippings about educational or topics of general knowledge are maintained in the library. We also have newspapers and magazines so students will keep themselves up to date with ongoing scenarios. Every year we bring new books from various authors under syllabus prescribed by Mumbai University.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The college has added necessary hardware and software to equip classrooms and laboratories with ICT facilities. Fulltime faculty of the college is provided with a common laptop, projects and exercises. Campus has WIFI facility. We focus on student feedback for regular appraisal of faculty. In the staff meeting, staff members are shown their individual feedback and after the meeting principal has one on one discussion with each staff member on the basis of analysis of their feedback. The institution encourages and also provides financial assistance in terms of reimbursement of fees to the faculty to attend seminars, present papers, participate in refresher /orientation courses.
Curriculum Development	Curriculum followed is that prescribed by the University of Mumbai for all the programmes. The Faculty is

encouraged to attend syllabus revision workshops conducted at various colleges. Accordingly, members of the faculty regularly attend seminars / workshops etc. on syllabus revision. Departmental meeting is conducted in order to give suggestions for syllabus and the same is being forwarded to board of studies.

Teaching and Learning

Teaching Plan submitted at the beginning of each semester and weekly reports are collected from the lecturers. Staff members prepare a teaching plan at the beginning of every semester. This plan is based on the teaching days available for class instruction. Staff members are encouraged to do role play, case study approach so as to make learning simple, easy and interesting. Regular departmental meeting are conducted. Notes are being uploaded on website. The faculty uses innovative teaching learning methods such as role-plays, group discussions and news article discussions. Black Board Technology has been introduced to provide a virtual learning environment and to serve as a platform for communication and sharing academic content with students. Field trips, industrial visits and workshops are organized to understand the practical nature of the subjects taught. Notes are circulated to students by teachers whenever required.

Examination and Evaluation

College follows all Ordinances as laid down by the University of Mumbai as regards to examination, evaluation, gracing, moderation, revaluation, remuneration, student progression etc. As an affiliated college of Mumbai University, we have adopted the online system for assessment of answer sheets for all third year exams conducted by Mumbai University. During examination time workload of supervision is adjusted depending on papers assessment and result declaration of result. Supervision chart is allotted on equity basis.

Research and Development

Full time faculties of the college is provided with a common laptop with WiFi facility to help them in research work.

Human Resource Management

? All the portfolios of curricular and co-curricular activities are distributed among staff members at the

	<p>beginning of the academic year. These portfolios are assigned on rotation basis. ? Staff Academy is in place where programmes are held for staff members. ? Staff attendance is monitored on daily basis via biometric machine as well as by maintaining of a muster. ? Service books and employee records are maintained.</p>
Industry Interaction / Collaboration	<p>With the objectives of enabling the students to establish the link between Theory and Practice and to establish Institute Industry relationship on a permanent basis, the college organizes a Guest Lecture Series every year. We call eminent resource persons from industry were invited to deliver talks in their various areas of expertise. • Guest lectures are conducted by industry experts. • Short Industrial visit is organized</p>
Admission of Students	<p>To ensure transparency in the admission process an Admission Committee is formed. All the admissions are processed through this committee for proper scrutiny of documents. The complete master list of applicants as per merit is displayed on the college notice board. Similarly merit list (Categories wise) of selected candidates is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>E- governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system and to be cost and time effective.</p>
Administration	<p>E- governance is administered in almost all the ares. We have extended Computerization on the premises. Both the offices i.e. B.Com and Self-financing section as well as library are well - equipped with computers and peripherals. The entire result processing of the Self Financial Section and admission procedure for all classes of the Degree section is processed online within the college</p>

	itself.
Finance and Accounts	The college uses the software for E-governance for transparent functioning of Finance and Accounts department of the college. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.
Student Admission and Support	Students register for admission on the University of Mumbai portal (as mandated by UOM) An effective MIS tool has improved the admission process, with online filling of admission forms.
Examination	The College has the separate Examination department with equipped ITC tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipment's are provided by the college such as Separate Desktop and Internet Facility for online procedure of Paper Downloading and further activities for exam purpose. The examination department has the separate Machine for printing the question papers downloaded from university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NIL	NIL	Nil	Nil	Nil	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	00

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institute conduct financial audit that helps to understand net worth of our institute. This primarily involves checking accounting records, major financial concerns and internal control policies. It is important to conduct internal financial audit regularly so as to get prepared for external audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	Joint Director, Higher Education Mumbai Region, Mumbai Account General (AG Audit)	Yes	S.R Divatia co

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Orientation program for first year students. 2. Parents' teacher meetings are held where the parents are informed about the attendance and performance of their wards. 3. They are also apprised about the academic progress of their wards.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Conducted seminar on Women Safety	25/11/2016	25/11/2016	25/11/2016	62
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Healing Touch	06/02/2017	06/02/2017	50	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- The college has a girl's common room. It is well equipped with the requisite basic amenities. Girl students rest, eat food and study in the Girl's Common Room. To ensure that the girls are safe in the common room, the college has provided with female staff attendant. Police help line for crime against children and women (phone number 103) is displayed in the common room.
- To save energy, we have placed LED Tube lights in the Conference Room, Classroom, Passages, and First Floor auditorium and all the front and back office desks. Dry and wet garbage is collected in separate bins.
- Reuse of one side printed paper for internal communication. Reduction in use of paperwork by goes digital system.
- Sewage water is discharged to Public sewers. Domestic Waste is given to Municipal Corporation. Two types of Waste bins are provided on campus for biodegradable and non-biodegradable waste. Wet waste and Dry waste bins are also provided on the college campus.
- Environmental promotional activities for spreading awareness on campus are carried out by experienced teachers. As

practically feasible avoid the use of personal vehicles inside the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	Nil	22/09/2016	01	Stress Management	The agenda of the Seminar was To reduce the stress level Increase confidence in the students Enhance productivity among the students and enjoy a more balanced lifestyle .	90
2016	Nil	Nil	22/12/2016	01	Maths Quiz competition	The department of mathem	73

atics has arranged Quiz on Behalf of Birth anniversary of Srinivasa Ramanujan , National Mathematics Day on 22 December, 2016. The students will have deeper understanding of how well they understand the content.

2016	Nill	Nill	05/12/2016	01	Vittiya Saksharata abhiyan (Visaka)	A campaign was conducted for promoting a digital economy through youth.	63
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Save Earth Save Life	03/02/2017	03/02/2017	70

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Water - Remove damaged taps and install sensitive taps if possible. Establish water treatment systems. Awareness programs on water conservation are to be conducted ? Energy - Conduct more save energy awareness programs for students and staff. Replace computers and TVs with LED monitors. More energy-efficient fans should be replaced. Observe a power-saving day every year. ? Waste - The practice of waste segregation is to be initiated.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1. Building of Paper-less office. Objectives of the Practice -We aim to eliminate the usage of paper as much as possible. The underlying principle is to reduce ecological footprints of our operation. Not only will going paperless reduce our usage of paper and help us save cost, it would also digitize our office and make the storage and retrieval of documents easier and quicker. Practice 2 - Plastic Free Campus . Objectives of the Practice -This practice has been started with the aim of minimizing the generation of plastic waste in the college campus. The Context There is no dispute about the fact that the plastic waste has become a menace and is extremely difficult to control. As a Higher Education Institute it is a moral responsibility for us to not only take care of the plastic waste that we generate but also be able to take the cause of plastic recycling beyond the confines of the institute.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.chinaicollege.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shri Chinai College of Commerce and economics strongly believes in paying back to society what it rightfully owes to it. The institution believes in creating and nurturing an environment of social commitment in the young minds and the best way it can be done is by leading through example. In the year 2016-17, Shri Chinai College of Commerce and economics had organized a seminar on the topic of "Stress Management". The agenda of this seminar was to reduce stress level among students, increase confidence in students, enhance productivity through more effective communication and enjoy a more balanced life style. Shri Chinai college has also organized " Maths Quiz Competition" in the year 2016-2017 on behalf of the birth anniversary of "Srinivasa Ramanujan" to help students to gain a deeper understanding of the content. It encourages them to study more and allow them to keep focus on their study.

Provide the weblink of the institution

<https://www.chinaicollege.in>

8.Future Plans of Actions for Next Academic Year

- Infrastructural improvements have been planned so as to make classrooms ready for lectures.
- Improvement of canteen facilities to students.
- Make college website more dynamic and vibrant.
- To create an enabling environment for holistic development of Students, Faculty and Support Staff.
- To facilitate continuous up gradation and updating of Knowledge Use of Technology, by Faculty and Students.