

SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS

Dr. S. Radhakrishnan Marg. Andheri (East), Mumbai – 400 069

NOTICE

June 11, 2016

The IQAC Member of the College are requested to attend IQAC meeting on 15th June 2016, at 11.00 am in conference room. The following is the agenda of the meeting

AGENDA

1. To Formulation of new IQAC committee member (2016-17) for third cycle.
2. To finalize Academic Calendar 2016- 17
- 3 Updating about the college website
4. To discuss about the Workshops/ Seminars and conference to be conducted in academic year 2016- 17
5. To discuss about the quality improvement of Students based on as their academics
6. Any other matter with the permission of chair

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SHRI CHINAI COLLEGE OF COMMERCE AND ECONOMICS

Dr. S. Radhakrishnan Marg, Andheri (East), Mumbai – 400 069

MINUTES OF THE IQAC MEETING HELD ON JUNE 15, 2016

Internal Quality Assurance Cell (IQAC) of our college conducted its first meeting for the Academic year 2016-17 on June 15, 2016 in the conference room at 11 a.m. The meeting mainly comprised of follow-up of action taken and implementation of the resolutions taken in the earlier meet.

Meeting was conducted by the IQAC co-ordinator with the permission of the Chair.

The following members were present for the meeting:

01. Prof. (Ms.) S.G. Kelkar – I/C Principal, Chairperson
02. Prof. B.B. Kamble – IQAC Coordinator
03. Prof. S.S. Darole -Member, Teaching staff
04. Prof. A.J. Bharasakle- Member, Teaching staff
05. Prof. (Mrs.) V.U. Thakurdesai- Member, Teaching staff
06. Prof. (Ms.) Prasika Gaikwad- Member, Teaching staff
07. Prof. Chetan Panchal -Member, Teaching staff
08. Ms. Victoria D'souza – Librarian
09. Shri S.D. Gosavi- Administrative Staff
10. Smt. R.S. Rasal - Administrative Staff
11. Miss Manisha Patankar- Administrative Staff
12. Mr. Tabish Khan – Member, Alumni

The meeting commenced with the IQAC Co-ordinator welcoming all the members present followed by presenting the agenda and point to be discussed in the meet.

Agenda 1. To Formulation of new IQAC committee member (2016-17) for third cycle

Committee member for IQAC was framed from academic year 2016-17 for third cycles are as follows:-

01. Prof. (Ms.) S.G. Kelkar – I/C Principal, Chairperson
02. Prof. B.B. Kamble – IQAC Coordinator
03. Prof. S.S. Darole -Member, Teaching staff
04. Prof. A.J. Bharasakle- Member, Teaching staff
05. Prof. (Mrs.) V.U. Thakurdesai- Member, Teaching staff
06. Prof. (Ms.) Prasika Gaikwad- Member, Teaching staff
07. Prof. Chetan Panchal -Member, Teaching staff
08. Ms. Victoria D'souza – Librarian
09. Shri S.D. Gosavi- Administrative Staff
10. Smt. R.S. Rasal - Administrative Staff
11. Miss Manisha Patankar- Administrative Staff
12. Mr. Tabish Khan – Member, Alumni

Agenda 2. To finalize Academic Calendar, 2016- 17

The items of events to be scheduled in the Academic Year 2016-17 were discussed thoroughly and the Academic Calendar was finalized to be uploaded on the college website.

Agenda 3. To discuss about updating of College website

The I.T. Faculty Prof. Vinay Jadhav briefed the members about the present issues and challenges of the existing website. Considering the need of the upgraded features required in the website. The Principal informed the members that updating website would be launched soon. For this he asked Vinay Jadhav to find out the vendors and request them the proposals.

Agenda 4. To discuss about the workshops/ Seminars and conference to be conducted in academic year 2016- 17

The event to be organised in the academic year 2016-17 were briefed by the Co-ordinator. The Incharge Principal requested all the members to execute events with proper coordination

with the concerned in-charge faculty. He also suggested the members to encourage the first year's students to take active participation in all the events to be conducted by our college

Agenda 5. To discuss about the quality improvement of student based on their academics

Incharge Principal asked the members to take necessary steps to improve the academic examination results and also suggested member to organise and conduct some academic based events like quiz competition, debate, essay writing competition, Poster making competition etc.

Agenda 6. Any other matter with the permission of chair

NIL

The meeting was ended with a vote of thanks to the Chair.

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NOTICE

September 17, 2016

The IQAC Member of the College is requested to attend IQAC meeting on 21th September 2016, at 11.00 am in conference room. The following is the agenda of the meeting

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To conduct Seminar on Career Guidance to final year students.
3. To discuss about submitting College data to MIS and AISHE reports.
4. Any other matter with the permission of chair.

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MINUTES OF THE IQAC MEETING HELD ON SEPTEMBER 21, 2016

Internal Quality Assurance Cell (IQAC) of our college conducted its Second meeting for the Academic year 2016-17 on September 21, 2016, in the conference room at 11:00 a.m. The meeting mainly comprised of follow-up of action taken and implementation of the resolutions taken in the earlier meets.

Meeting was conducted by the IQAC co-ordinator with the permission of the Chair.

The following members were present for the meeting:

01. Prof. (Ms.) S.G. Kelkar – I/C Principal, Chairperson
02. Prof. B.B. Kamble–IQAC Coordinator
03. Prof. S.S. Darole
04. Prof. A.J. Bharasakle
05. Prof. (Mrs.) V.U. Thakurdesai
06. Prof. (Ms.) PrasikaGaikwad
07. Prof. Chetan Panchal
08. Ms. Victoria D'souza
09. Shri S.D. Gosavi
10. Mr. Tabish Khan

The meeting commenced with the IQAC Co-ordinator welcoming all the members present followed by presenting the agenda and point to be discussed in the meet.

Agenda item 1. To read and confirm the minutes of the previous meeting.

With the permission of the I/C Principal Prof. (Ms.) S.G. Kelkar and IQAC Co-Ordinator, Dr. B.B. Kamble read out the minutes of the last meeting held on 15 June, 2016 and same were approved unanimously.

Agenda item 2. To conduct Seminar on Career Guidance

It was decided to arrange a seminar on Career guidance in the last week of August. This seminar helps to select better career opportunity to the students.

Agenda item 3. To discuss about submitting College data to MIS and AISHE

All teaching and non-teaching staff members were informed that they should provide relevant information data to prepare MIS and AISHE reports.

Agenda item 4. Any other matter with the permission of chair.

NIL

The meeting ended with a vote of thanks to the chair

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NOTICE

December 6, 2016

The IQAC member of the college is requested to attend IQAC meeting on 10th December 2016, at 11.30 am in conference room. The following is the agenda of the meeting

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To review second half results of examination
3. To conduct IT Training Programme for staff member
4. Any other matter with the permission of chair

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MINUTES OF THE IQAC MEETING HELD ON DECEMBER 10, 2016

Internal Quality Assurance Cell (IQAC) of our college conducted its Third meeting for the Academic year 2016-17 on December 10, 2016, in the conference room at 11 30 a.m. The meeting mainly comprised of follow-up of action taken and implementation of the resolutions taken in the earlier meets.

Meeting was conducted by the IQAC co-ordinator with the permission of the Chair.

The following members were present for the meeting:

01. Prof. (Ms.) S.G. Kelkar – I/C Principal, Chairperson
02. Prof. B.B. Kamble–IQAC Coordinator
03. Prof. S.S. Darole
04. Prof. A.J. Bharasakle
05. Prof. (Ms.) PrasikaGaikwad
06. Prof. Chetan Panchal
07. Ms. Victoria D'souza
08. Shri S.D. Gosavi
09. Mr. Tabish Khan

The meeting commenced with the IQAC Co-ordinator welcoming all the members present followed by presenting the agenda and point to be discussed in the meet.

Agenda 1. To read and confirm the minutes of the previous meeting

With the permission of the I/C Principal Prof. (Ms.) S.G. Kelkar and IQAC Co-Ordinator, Dr. B.B. Kamble read out the minutes of the last meeting held on 21 September, 2016 and same were approved unanimously.

Agenda 2. To review second half results of examination

The results of second half examination for academic year 2016-17 were reviewed and prepared strategy to improve the academic results.

Agenda 3. To Conduct Training Programme for staff member

It was decided to arrange a training programme for staff member to develop IT skills and Teaching methods more effectively.

Agenda 4. Any other matter with the permission of chair

NIL

The meeting ended with a vote of thanks to the chair

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NOTICE

March 29, 2017

The IQAC member of the college is requested to attend IQAC meeting on 1st April 2017, at 11.30 am in conference room. The following is the agenda of the meeting.

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To conduct seminar on Career Guidance
3. To Encourage faculty to do more research and update their knowledge
4. To prepare teaching plan for next academic year (2017-18)
5. To conduct stakeholder feedback
6. Any other matter with the permission of the chair

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MINUTES OF THE IQAC MEETING HELD ON APRIL 1, 2017

Internal Quality Assurance Cell (IQAC) of our college conducted its Fourth meeting for the Academic year 2016-17 on April 1, 2017, in the conference room at 11 30 a.m. The meeting mainly comprised of follow-up of action taken and implementation of the resolutions taken in the earlier meeting.

Meeting was conducted by the IQAC co-ordinator with the permission of the Chair.

The following members were present for the meeting:

01. Prof. (Ms.) S.G. Kelkar – I/C Principal, Chairperson
02. Prof. B.B. Kamble–IQAC Coordinator
03. Prof. S.S. Darole
04. Prof. A.J. Bharasakle
05. Prof. (Mrs.) V.U. Thakurdesai
06. Prof. (Ms.) PrasikaGaikwad
07. Prof. Chetan Panchal
08. Ms. Victoria D'souza
09. Shri S.D. Gosavi
10. Smt. R.S. Rasal
11. Mr. Tabish Khan

The meeting commenced with the IQAC Co-ordinator welcoming all the members present followed by presenting the agenda and point to be discussed in the meet.

Agenda 1. To read and confirm the minutes of the previous meeting

With the permission of the I/C Principal Prof. (Ms.) S.G. Kelkar and IQAC Co-Ordinator, Dr. B.B. Kamble read out the minutes of the last meeting held on 10 December, 2016 and same were approved unanimously.

Agenda 2. To conduct seminar on Career Guidance

It was decided to arrange a seminar on Career guidance in the last week of December. This seminar helps to select better career opportunity to the students

Agenda 3.To encourage faculty to do more research and update their knowledge

Teachers were encouraged to present and publish papers at National and International level.

Agenda 4. To prepare teaching plan for next academic year (2017-18)

It was decided that all teachers should submit their teaching plans in June 2017.

Agenda 5.To conduct stakeholder feedback

The feedback committee submitted the report of alumni feedback, teacher's feedback, student's feedback. The IQAC members discussed the report for the feedback committee to take appropriate action.

Agenda 6.Any other matter with the permission of the chair

NIL

The meeting ended with a vote of thanks to the chair

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